



## **AGENDA**

**2024 Budget Meeting  
Monday, January 15, 2024, 5:30 PM  
34 Ottawa Street in Morrisburg, ON**

**Pages**

- 1. CALL TO ORDER**
- 2. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**
- 3. 2024 BUDGET INTRODUCTION AND SUMMARY** **3**
- 4. DEPARTMENTAL OPERATING AND CAPITAL**
  - a. Corporate Services
  - b. Council
  - c. Treasury
  - d. Fire and Emergency Services
  - e. Building
  - f. By-Law/ Animal Control
  - g. Planning
  - h. Public Works
  - i. Fleet
  - j. Environmental Services
  - k. Municipal Drains
  - l. Parks and Recreation
  - m. Marina

- n. Campsite
- o. Recreation Programming
- p. Facilities
- q. Economic Development
- r. PIL & Grants
- s. Health Services
- t. Crossing Guard & Conservation Authority

**5. 2024 DRAFT CAPITAL BUDGET**

**6. 2024 BUDGET BACKGROUND**

**7. ADJOURNMENT**

# 2024 Draft Budget

## Operating and Capital



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# Vision Statement

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- South Dundas is a safe, inclusive community that maintains vibrancy by enhancing its natural, cultural, and historical assets.
- Here, our small-town lifestyle is enriched by a range of services and amenities with community partners working together to foster future opportunity.



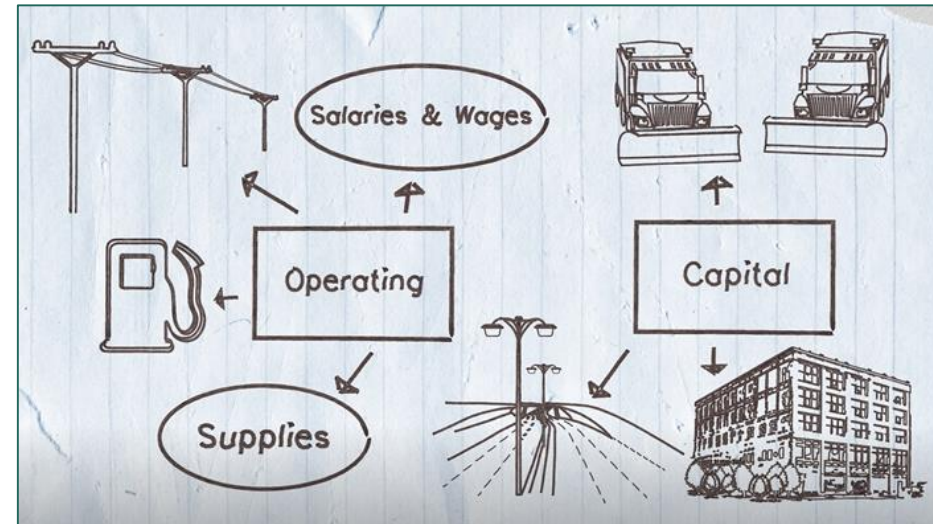


# Budget

**Must be Balanced**



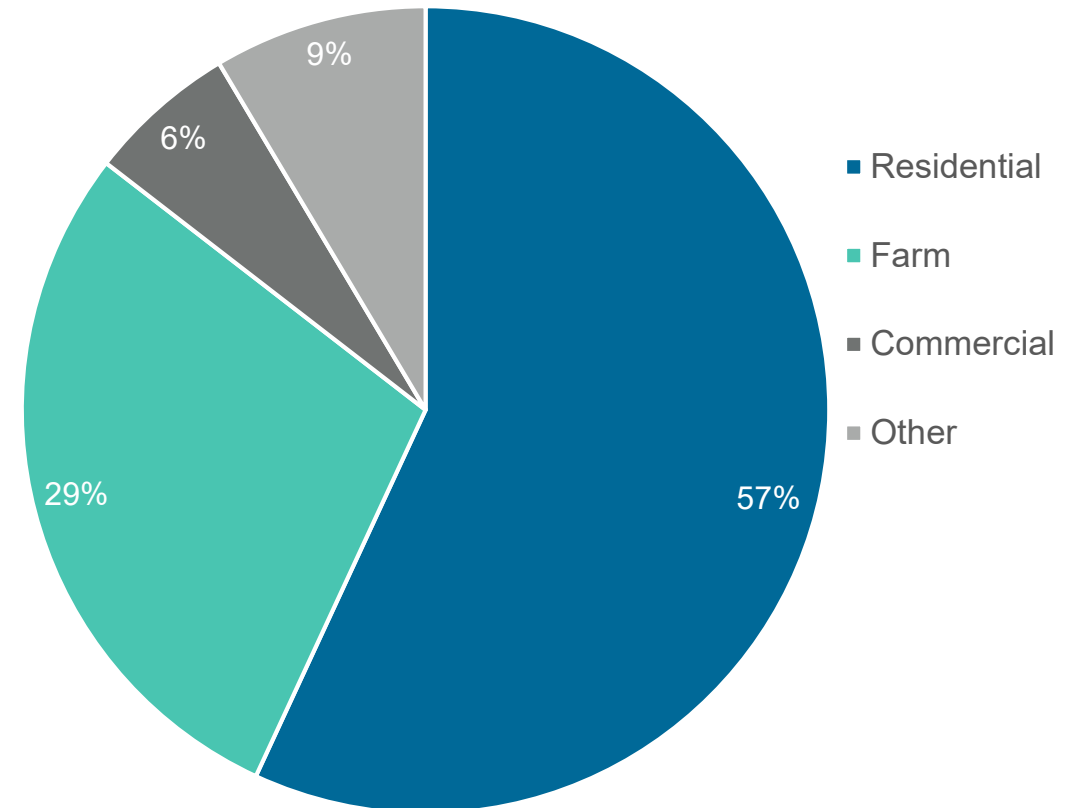
**Supports Municipal Services**



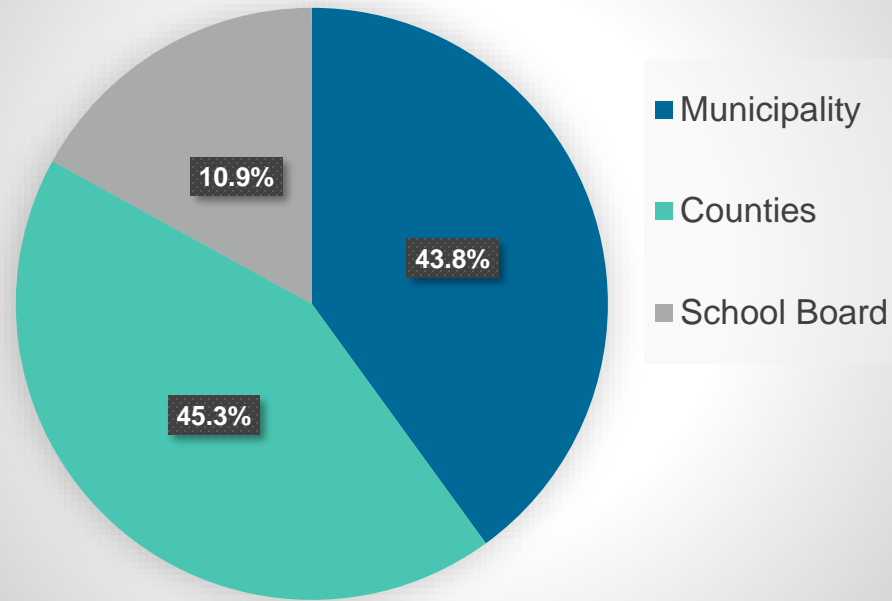
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# Tax Levy Distribution by Class

- No market value assessment from MPAC for 2024. Growth is the only change in assessment. MPAC is projecting the change at 23,658,880 which equals \$67,666 in additional tax revenue.
- Anticipated tax revenue will be 56% from Residential, 29% Farm, 6% Commercial and 9% all other sources.



## Allocation of Tax Dollars

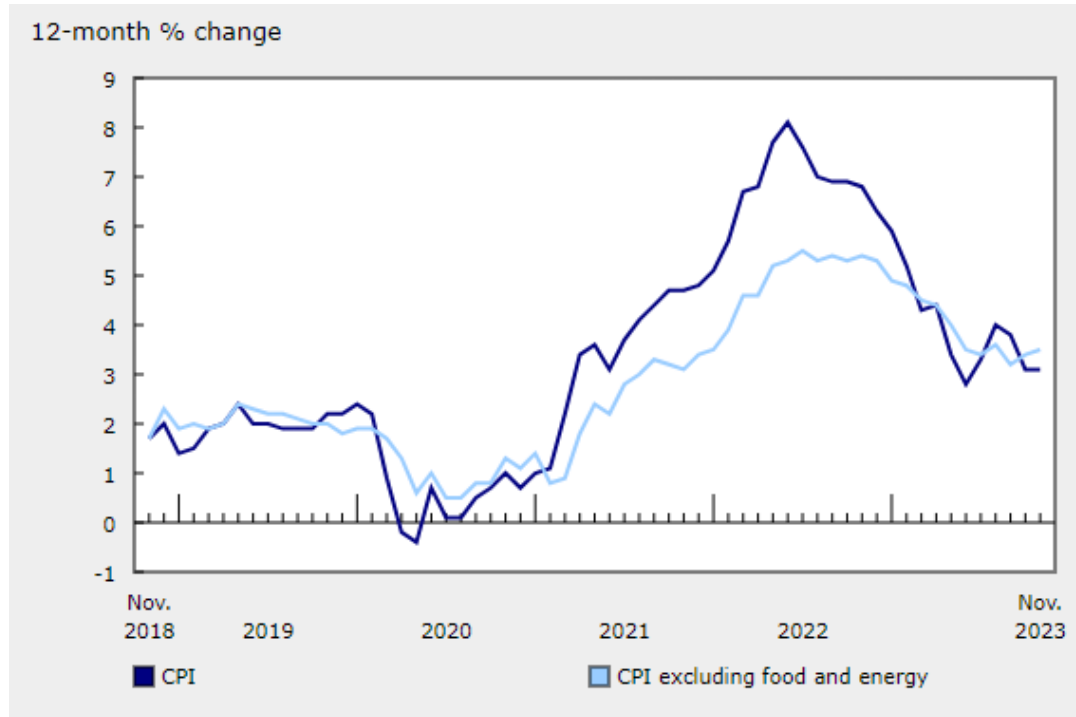


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## Tax Bill Allocation

- Of total taxes levied, 43.8% remains in the Municipality, 45.3% remitted to the Counties and 10.9% remitted to various School Boards.

# External Pressures



Source: Statistics Canada

- CPI still higher than pre-pandemic



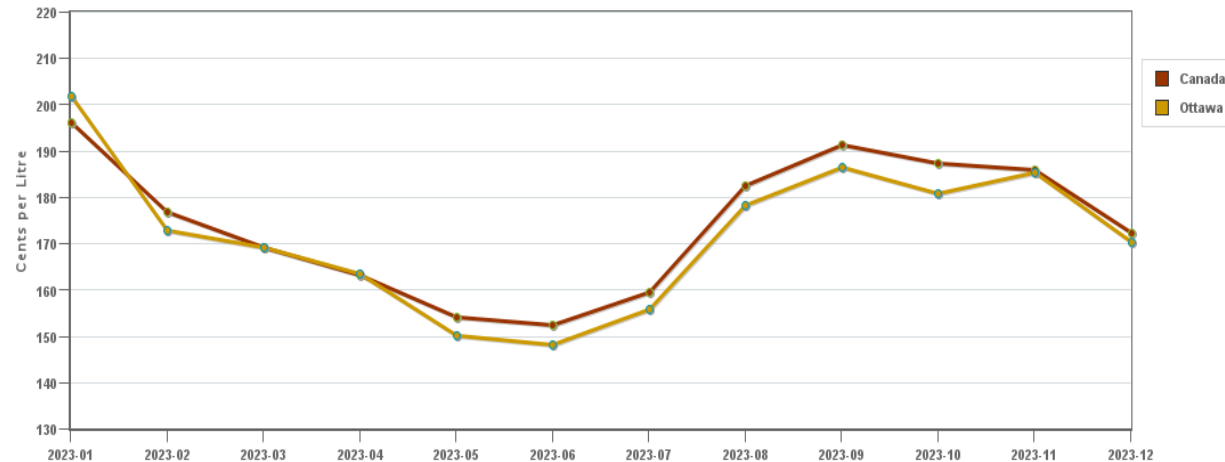
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# External Pressures

## Monthly Average Retail Prices for Diesel in 2023

[View RSS feed](#)

[View chart in table](#)



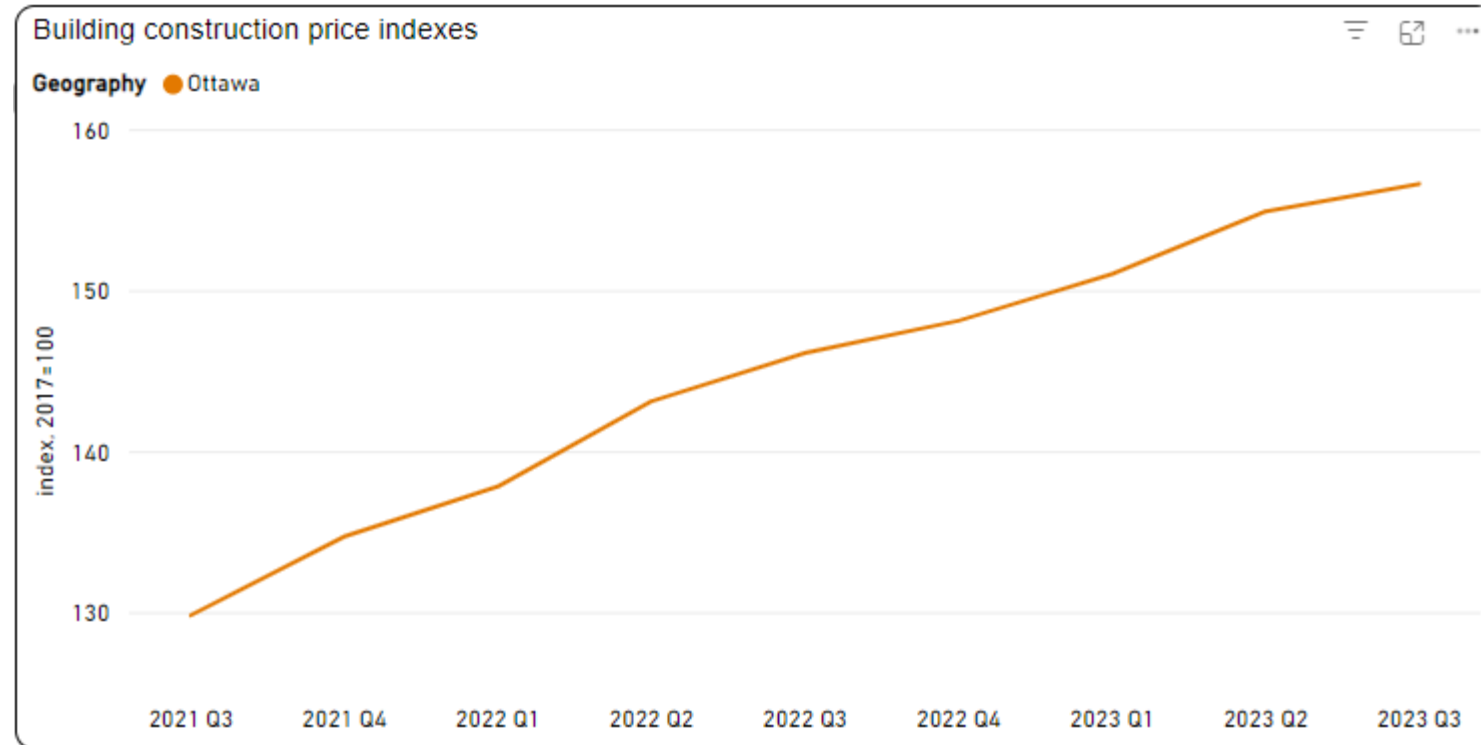
Source: Natural Resources Canada

- Fuel prices remain volatile
- World events could cause this trend to continue.



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# External Pressures

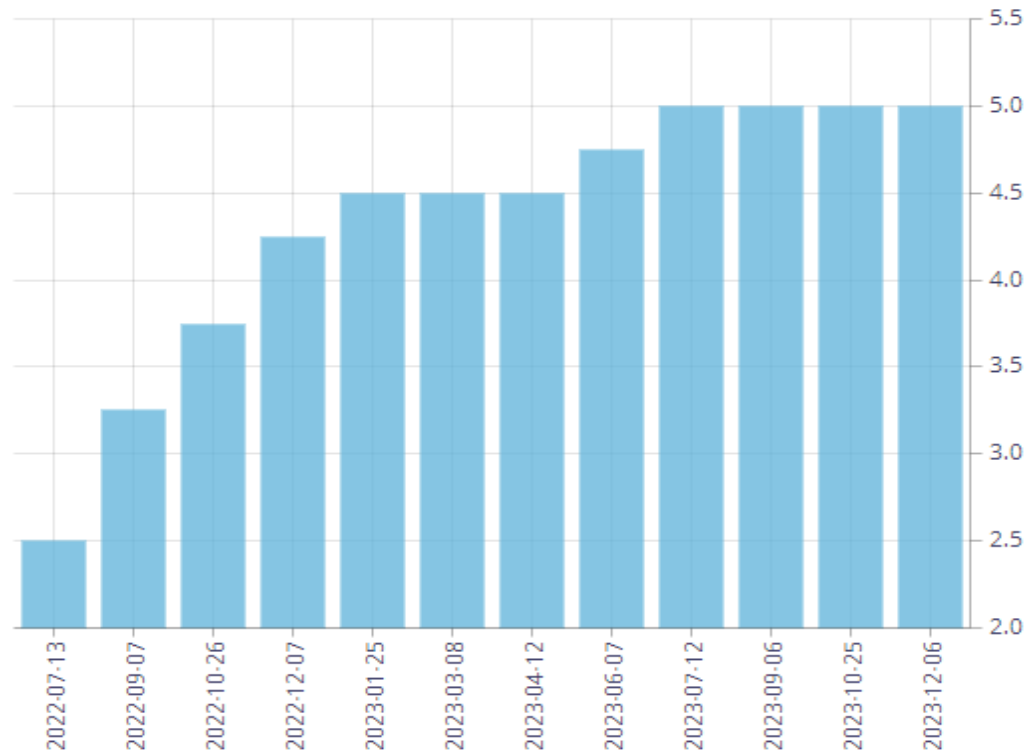


Source: Statistics Canada



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# External Pressures



Source: Bank of Canada



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- Higher interest rates generates greater interest revenue on funds held in our general and reserve accounts.
- No new debt is anticipated in 2024
- With inflation on the decline, interest rates may start trending lower in 2024 resulting in decreased interest revenue.

# Budget Considerations

- Asset Management Transfer  
Increases
  - Roads \$5,086
  - Fleet \$83,500
  - Fire \$10,000
  - Landfill \$40,000
- Increased Capital Works Proposed
- Decreased Federal & Provincial  
Government Funding for 2024



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# Budget Considerations

- Compensation review salary adjustments in place for full year

		BUDGET		
	2023 Actual to Jan 10	2023	2024	Change
	\$ 4,669,781	\$ 4,648,836	4,814,831	
CPI Increase 3%			117,514	
			\$ 4,932,345	\$ 283,509

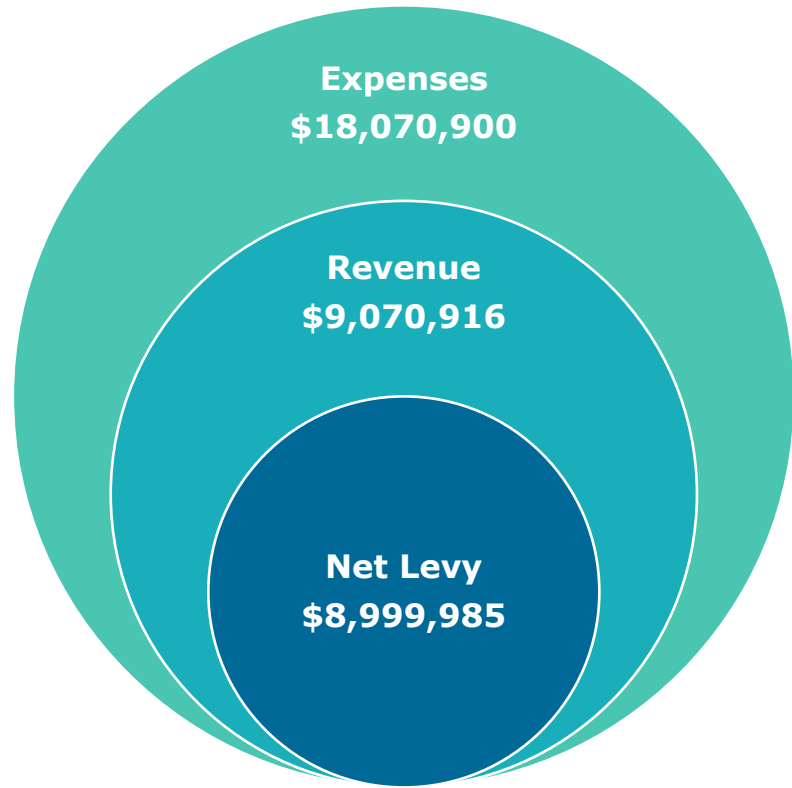


# Budget Considerations

- Interest rates remain high. Interest income from the operating account will continue to earn higher than usual interest. The budget for the interest line has been adjusted for 2024.
- Ontario Trillium Foundation (OTF) grant of \$121,800 awarded for Haldane Park.
- Other grant applications have been submitted and further submissions are being considered.
- \$339,018 in donations and community fund raising pledged to support capital projects in 2024



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To fund the draft budget, the net levy requirement is \$8,999,985.

Representing an 9.85% increase in levy from 2023, including growth.

Based on average assessment of \$211,148, this is an annual increase of \$106.09 for lower tier needs, on a residential tax bill.



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2024 VS. 2023 COMPARISON				
IMPACT ON RESIDENTIAL TAX BILL BASED ON AVERAGE ASSESSMENT				
	Assessment	Est. Taxes	Increase (Decrease)	% Increase (Decrease)
2023	211,148	1,184.89		
2024	211,148	1,290.98	\$ 106.09	8.95%

Effect on a Residential Tax Bill				
	Tax Rate 2023	2023	2024	
Municipality of South Dundas	0.561165%	\$ 1,184.89	\$ 1,301.60	proposed inc 8.95%
United Counties of SD & G	0.610757%	\$ 1,289.60	\$ 1,345.83	proposed inc 4.36%
Ministry of Education	0.153000%	\$ 323.06	\$ 323.06	unknown
	1.324922%			
		change		
Total Tax Bill		\$ 2,797.55	\$ 2,970.48	\$ 172.94
		Based on 211,148 assessment		
				6.18%



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# 2024 Draft Budget

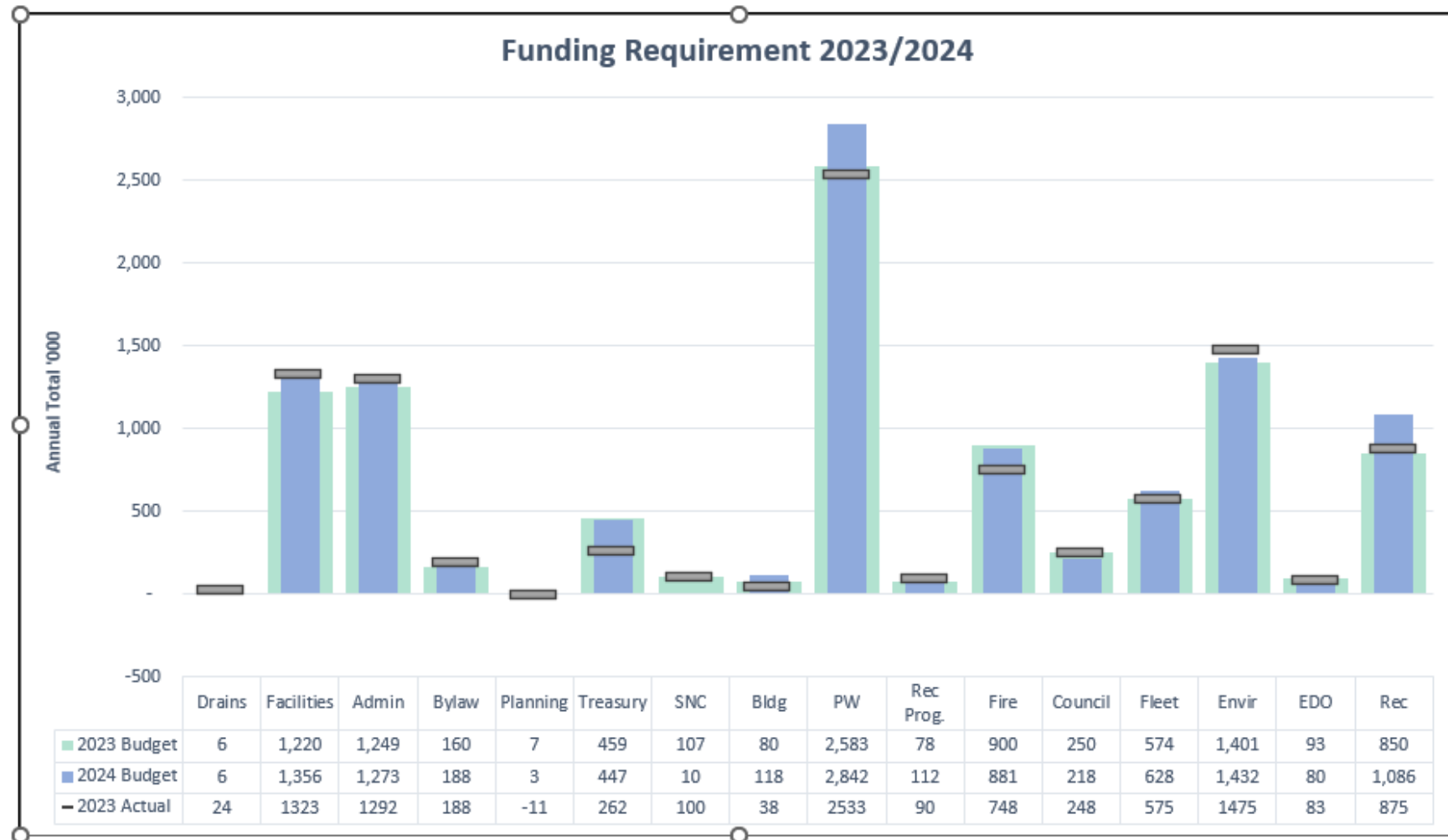
## LEVY REQUIREMENT BY DEPARTMENT

Departments	2023 Budget	2024 Budget	Variance
Public Works	2,582,672	2,841,919	259,247
Parks & Recreation	867,187	1,085,660	218,473
Facilities	1,237,727	1,355,605	117,878
PIL/Grant	(1,859,051)	(1,769,151)	89,900
Fleet	574,050	627,550	53,500
Building/CBO	80,474	117,534	37,060
Recreation Programming	77,696	112,260	34,564
Landfill	1,400,872	1,432,321	31,449
ByLaw/Animal Cont	160,115	188,061	27,946
Administration - Corp Services	1,248,562	1,273,184	24,622
Municipal Drains	6,100	6,300	200
Campsite	-	-	-
Marina	-	-	-
Planning	7,400	2,850	(4,550)
SNC/Crossing Guard	107,254	100,234	(7,020)
Treasury	458,770	446,680	(12,090)
Economic Development	93,400	79,900	(13,500)
Fire & Emergency Services	899,530	881,134	(18,396)
Council	249,970	217,944	(32,026)
<b>Net Levy Requirement</b>	<b>8,192,728</b>	<b>8,999,985</b>	<b>807,257</b>



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# Net Levy Requirement by Department 2023/2024



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# Tax Rate Effect



1%



\$81,955



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# Debt Capacity

- The province of Ontario, under O.Reg 403/02, mandates that Municipalities must maintain debt servicing charges at or below 25% of the Municipality's own sourced revenue.
- The estimated annual repayment limit based on 2022 financial information is \$2,308,836.
- The Municipality's net debt charges for 2022 were \$1,045,783





# Capital Overview



Summary Page – TAB 18



Capital Budget Project Sheets



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# Capital Overview

- Capital Costs
  - Capital
    - Items that are amortized and recorded in the tangible capital asset (TCA) listings
      - i.e., fleet vehicles, building replacement, roads, park swings, etc.
  - Minor Capital
    - Items that are neither amortized nor recorded in the TCA listing
      - i.e., signage, playground surfaces, small equipment, cabinetry.
  - Incremental
    - Studies and small projects
      - i.e., studies, design, plans, infrequent maintenance.



# Capital Overview

- Capital Offsets
  - Reserves & Reserve Funds
    - Funds that have been set aside for general or specific purposes (previous taxation)
    - i.e., fleet reserve funds being used to offset the cost of fleet purchases
  - Grants & Donations
    - Outside funding from other levels of government, fundraising or individual donations.
    - i.e., Ontario Trillium Foundation (OTF) to help fund upgrades to Haldane Park
  - Tax Rate
    - Revenue from current year tax levy



# Capital Overview

## Capital Costs

- \$4,167,217 - Capital
- \$329,428 - Minor Capital
- \$247,758 - Incremental
- \$4,744,403 - Total

## Capital Offsets

- \$2,518,930 - Reserve Fund & Reserves
- \$1,573,104 - Grants & Donations
- \$652,369 - Tax Rate
- \$4,744,403 - Total



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# Reserves and Reserve Funds

	Unaudited Closing Balance 2023	Transfer In	Transfer Out	Closing Balance 2024
Reserve Funds	\$ 3,960,860.22	\$ 1,459,173.00	\$ (2,857,496.00)	\$ 2,562,537.22
Reserves	5,526,978.48	1,520,081.00	(1,692,924.70)	5,354,134.78
Total	\$ 9,487,838.70	\$ 2,979,254.00	\$ (4,550,420.70)	\$ 7,916,672.00



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# Grants & Donations

**2024**

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Funds Available 2024 Draft Budget	\$	75,000.00
Dundas Manor*	\$	(50,000.00)
Hospice**	\$	(3,000.00)
Grant & Donation Requests		(66,700.00)
Deficit	\$	(44,700.00)

\* Dundas Manor total pledged \$500,000 - \$50,000/year.

2024 is year 5

\*\* Hospice total pledged is \$15,000 - \$3,000/year.

2024 is year 5



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For Period Ending 31-Dec-2023

	ACTUAL	BUDGET	BUDGET	BUDGET
	.....2023.....	.....2023.....	.....2024.....	CHANGE
<b>GENERAL FUND</b>				
<b>Revenue</b>				
<b>Administration Revenue</b>				
Student Grants	0.00	0.00	(2,000.00)	(2,000.00)
Wedding Ceremonies	(8,475.00)	(7,000.00)	(7,000.00)	0.00
Misc. Revenue	(66,872.03)	(11,000.00)	(16,000.00)	(5,000.00)
Transfer from Reserves/ Reserve Funds	(39,243.73)	(79,000.00)	(96,000.00)	(17,000.00)
Total Revenue	(114,590.76)	(97,000.00)	(121,000.00)	(24,000.00)
<b>Expense</b>				
<b>Administration Expenses</b>				
Computer & Licenses	93,100.69	90,200.00	101,500.00	11,300.00
Legal Fees	50,666.52	45,000.00	45,000.00	0.00
Wages & Benefits	958,600.94	869,862.00	842,184.00	(27,678.00)
Meetings & Conferences	14,001.11	13,500.00	21,500.00	8,000.00
Memberships	7,584.62	10,000.00	10,000.00	0.00
Mileage	1,222.10	500.00	500.00	0.00
Office Expenses	99,956.44	97,000.00	85,000.00	(12,000.00)
Telephone & Internet	42,732.27	45,000.00	44,000.00	(1,000.00)
Communications	(826.80)	5,500.00	5,500.00	0.00
Consulting Fees	36,700.77	51,000.00	12,000.00	(39,000.00)
Insurance	69,032.25	45,000.00	73,000.00	28,000.00
Special Events	11,873.46	8,000.00	8,000.00	0.00
Funeral Assistance Costs	4,589.54	20,000.00	20,000.00	0.00
Capital Expenditures	0.00	26,000.00	107,000.00	81,000.00
Transfer to Reserve/ Reserve Funds	19,000.00	19,000.00	19,000.00	0.00
Total Expense	1,408,233.91	1,345,562.00	1,394,184.00	48,622.00
			1	2
Total GENERAL FUND	1,293,643.15	1,248,562.00	1,273,184.00	24,622.00

## Reading the Budget Reports

1. Tax Requirement by department.
2. Change in tax requirement by department.



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# Corporate Services



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## 2023 – STAFFING:

- In 2023, there were several staffing changes within the Municipality including:
  - Clerk/Director of Corporate Services position was filled in February 2023
  - Communication Coordinator Position was filled in March 2023
  - Deputy CBO Position was filled in May 2023
  - The Treasurer/Director of Finance Position was filled in May 2023
  - CAO Position was filled in May 2023
  - Acting Fire Chief/Director of Fire & Emergency Services was filled in June 2023
- In November 2023, the duties and responsibilities of the communications coordinator were assumed by the Corporate Services Coordinator position.
- The Economic Development Officer (EDO) position remains vacant. For 2024 the vacancy remains under review and the duties and responsibilities of the EDO are being managed by the CAO and the Clerk/Director of Corporate Services with internal staff support.
- The Municipality of South Dundas undertook a third-party comprehensive review of the compensation program to ensure that it was internally equitable, pay equity compliant and competitive to the existing market. As a result of this exercise, a new compensation grid was implemented to assist with recruitment and retention.



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## 2023 – EXPERIENCES:

- There was a drastic reduction in funding to the Canada Summer Jobs program in 2023. Out of 574 job proposals submitted to the province, there was only funding for 303. Unfortunately, Municipality of South Dundas was unsuccessful in receiving the funding for the first time in fifteen years. This had a financial impact to the Municipality, as the student positions were still required during the summer months.
- Municipal Insurance Costs have increased and are reflective of increased assets, claims history and market conditions. Rates are continuing to increase due to contributing factors including higher award settlements; accelerating future care costs; claim Inflations, climate related catastrophic losses and the growing litigious society.
- In November 2023, Senior Staff and Council participated in a full-day training and development session to assist with the development of strategic directions and initiatives that will support the future of the Municipality. Training models and activities were included throughout the planning session that strengthened creativity, challenged traditional thinking, and encouraged communication.



## 2024 BUDGET NOTABLES:

- \$17,000 increase in reserves transferred in for Stoneshare (Records Management)
- \$11,500 increase for First-Due, software for FES
- \$10,000 decrease to office supplies
- \$39,000 decrease to consulting fees
- \$28,000 increase to insurance



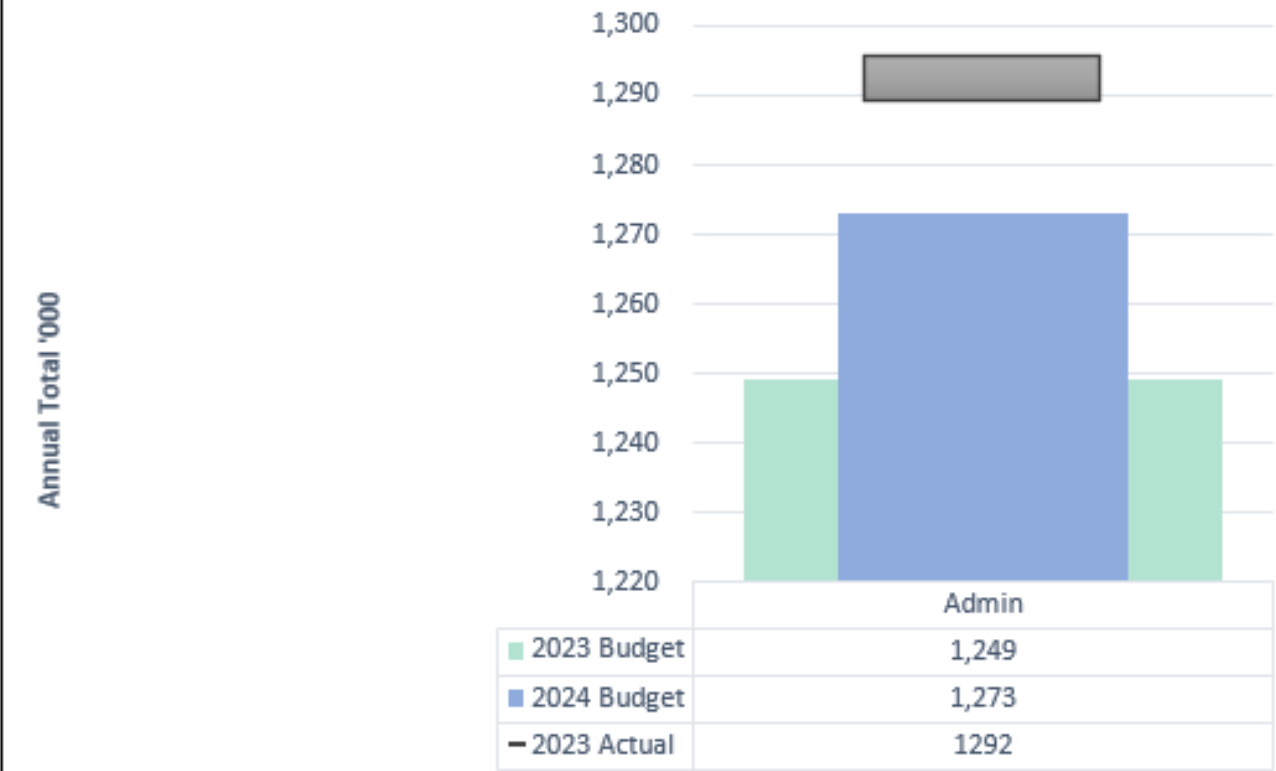
# CAPITAL BUDGET

- VOIP Phone System
- AV Microphones
- Records Management



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Funding Requirement 2023/2024 - Corporate Services



## COUNCIL BUDGET



For Period Ending 31-Dec-2023

	ACTUAL	BUDGET	BUDGET	BUDGET
	.....2023.....	.....2023.....	.....2024.....	CHANGE
<b>GENERAL FUND</b>				
<b>Revenue</b>				
<b>Administration Revenue</b>				
Student Grants	0.00	0.00	(2,000.00)	(2,000.00)
Wedding Ceremonies	(8,475.00)	(7,000.00)	(7,000.00)	0.00
Misc. Revenue	(66,872.03)	(11,000.00)	(16,000.00)	(5,000.00)
Transfer from Reserves/ Reserve Funds	(39,243.73)	(79,000.00)	(96,000.00)	(17,000.00)
Total Revenue	(114,590.76)	(97,000.00)	(121,000.00)	(24,000.00)
<b>Expense</b>				
<b>Administration Expenses</b>				
Computer & Licenses	93,100.69	90,200.00	101,500.00	11,300.00
Legal Fees	50,666.52	45,000.00	45,000.00	0.00
Wages & Benefits	958,600.94	869,862.00	842,184.00	(27,678.00)
Meetings & Conferences	14,001.11	13,500.00	21,500.00	8,000.00
Memberships	7,584.62	10,000.00	10,000.00	0.00
Mileage	1,222.10	500.00	500.00	0.00
Office Expenses	99,956.44	97,000.00	85,000.00	(12,000.00)
Telephone & Internet	42,732.27	45,000.00	44,000.00	(1,000.00)
Communications	(826.80)	5,500.00	5,500.00	0.00
Consulting Fees	36,700.77	51,000.00	12,000.00	(39,000.00)
Insurance	69,032.25	45,000.00	73,000.00	28,000.00
Special Events	11,873.46	8,000.00	8,000.00	0.00
Funeral Assistance Costs	4,589.54	20,000.00	20,000.00	0.00
Capital Expenditures	0.00	26,000.00	107,000.00	81,000.00
Transfer to Reserve/ Reserve Funds	19,000.00	19,000.00	19,000.00	0.00
Total Expense	1,408,233.91	1,345,562.00	1,394,184.00	48,622.00
Total GENERAL FUND	1,293,643.15	1,248,562.00	1,273,184.00	24,622.00

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# Council



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# Grants & Donations

**2024**

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Funds Available 2024 Draft Budget	\$	75,000.00
Dundas Manor*	\$	(50,000.00)
Hospice**	\$	(3,000.00)
Grant & Donation Requests		(66,700.00)
Deficit	\$	(44,700.00)

\* Dundas Manor total pledged \$500,000 - \$50,000/year.

2024 is year 5

\*\* Hospice total pledged is \$15,000 - \$3,000/year.

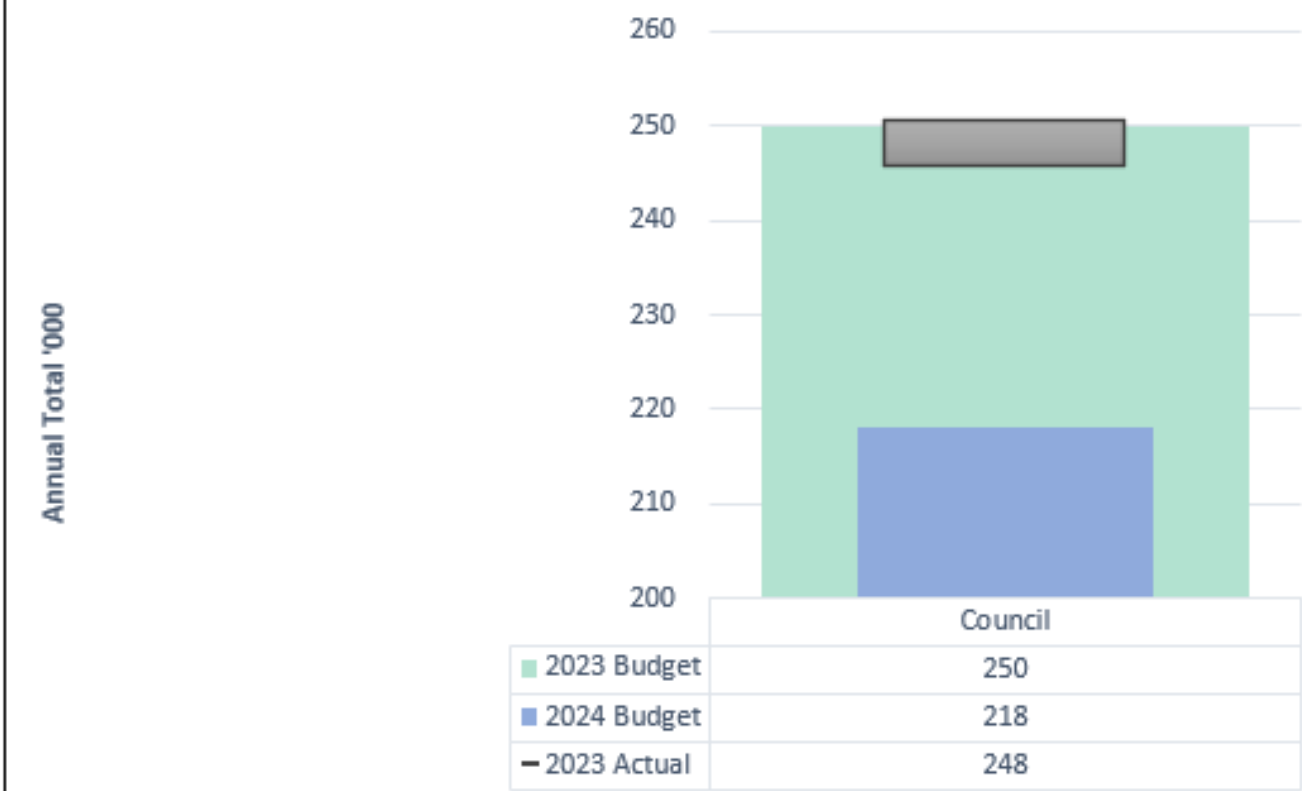
2024 is year 5



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Funding Requirement 2023/2024 - Council



Municipality of South Dundas  
COUNCIL BUDGET



For Period Ending 31-Dec-2023

	ACTUAL	BUDGET	BUDGET	BUDGET
	.....2023.....	.....2023.....	.....2024.....	CHANGE
<b>GENERAL FUND</b>				
<b>Revenue</b>				
<b>COUNCIL REVENUE</b>				
COUNCIL-COST RECOVERY	0.00	(8,830.00)	(8,900.00)	(70.00)
Total Revenue	0.00	(8,830.00)	(8,900.00)	(70.00)
<b>Expense</b>				
<b>COUNCIL EXPENSES</b>				
Council Wages & Benefits	90,364.93	104,800.00	107,944.00	3,144.00
Council Telephones	3,385.72	4,000.00	3,400.00	(600.00)
Council Mileage	434.23	3,000.00	1,000.00	(2,000.00)
Council Meetings & Conferences	38,554.97	25,000.00	25,000.00	0.00
Council Election Expenses	0.00	1,500.00	1,500.00	0.00
Council Grants & Donations	94,699.28	107,500.00	75,000.00	(32,500.00)
Council Transfer to Reserves	13,000.00	13,000.00	13,000.00	0.00
Total Expense	240,439.13	258,800.00	226,844.00	(31,956.00)
Total GENERAL FUND	240,439.13	249,970.00	217,944.00	(32,026.00)



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# TREASURY



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## 2023 ACCOMPLISHMENTS:

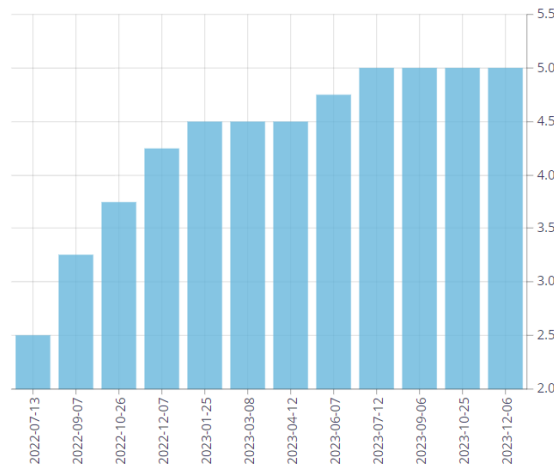
- The asset management coordinator continued to update the inventory in the Asset Management Plan (AMP) with Municipal assets, including condition assessments, estimated useful life/service life remaining and replacement value. The AMP for non-core assets is due to be completed by July 1, 2024
- Continued to assist senior administration and department heads with provincial and federal grant reporting.
- Streamline process for monthly budget variance reporting to senior staff.
- Updating current policies such as credit card procurement and reserve/reserve fund. Creation of new Asset Retirement Obligation (ARO) policy for newly established Public Sector Accounting Board (PSAB) standard.
- Cross training to help mitigate the risk of absences in order to maintain the current level of services.
- Continued documenting procedures for all positions in Finance.



## 2023 BUDGET VARIANCES:

- Revenue – Interest Income – Interest rates have remained high for 2023. With the uncertainty in the economy, it was unclear as to the direction of interest rates. The decision was to keep revenue low in anticipation of a rate reduction.

### Recent data



Date*	Target (%)	Change (%)
December 6, 2023	5.00	---
October 25, 2023	5.00	---
September 6, 2023	5.00	---
July 12, 2023	5.00	+0.25
June 7, 2023	4.75	+0.25
April 12, 2023	4.50	---
March 8, 2023	4.50	---
January 25, 2023	4.50	+0.25
December 7, 2022	4.25	+0.50
October 26, 2022	3.75	+0.50
September 7, 2022	3.25	+0.75
July 13, 2022	2.50	+1.00

\*As of 2021, a change takes effect the day after its announcement.

- Expenses – Tax Write-Offs – Remains considerably lower than budget as the MPAC re-assessment has not yet begun. The budget was reduced 2024 but may require review for 2025.



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## 2024 BUDGET NOTABLES:

- Revenue:

- Interest Income – Higher interest revenue is anticipated as rates are expected to lower later in 2024.

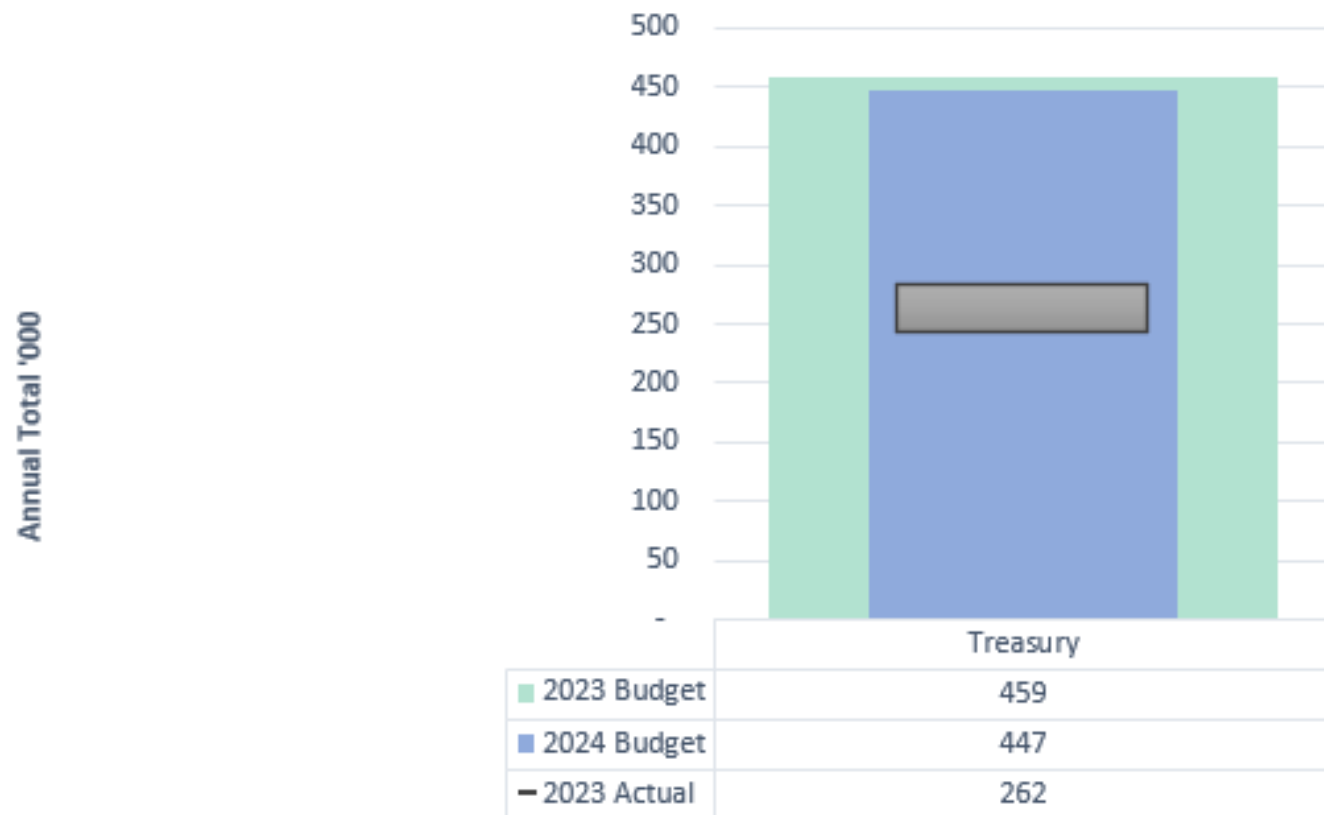
- Expenses:

- Wages & Benefits – Full-time Treasurer with benefits for entire year, full year of change from wage comp. review
  - Accounting/Audit – Professional services are increasing.
  - Tax Write-Offs – Reduced to follow trend since 2022.



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## Funding Requirement 2023/2024 - Treasury



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## COUNCIL BUDGET



For Period Ending 31-Dec-2023

	ACTUAL	BUDGET	BUDGET	BUDGET
	.....2023.....	.....2023.....	.....2024.....	CHANGE
<b>GENERAL FUND</b>				
<b>Revenue</b>				
<b>TREASURY REVENUE</b>				
Licenses & Permits	(36.00)	0.00	0.00	0.00
Tax Certificates & Admin Fees	(63,510.00)	(62,000.00)	(68,000.00)	(6,000.00)
Maps, Copies, Etc.	(2.50)	0.00	0.00	0.00
Misc. Revenue	1,825.79	(500.00)	(500.00)	0.00
Interest Income	(299,861.15)	(138,000.00)	(190,000.00)	(52,000.00)
Freedom of Information Fees	(35.00)	0.00	0.00	0.00
Total Revenue	(361,618.86)	(200,500.00)	(258,500.00)	(58,000.00)
<b>Expense</b>				
<b>TREASURY EXPENSES</b>				
Wages & Benefits	485,546.41	472,973.00	543,271.00	70,298.00
Memberships & Training	3,570.76	7,000.00	8,500.00	1,500.00
Bank Charges	5,691.44	5,000.00	6,600.00	1,600.00
Accounting & Audit Fees	38,714.58	35,000.00	45,600.00	10,600.00
Interest on Water Plant Growth Loan	25,057.32	25,057.00	20,509.00	(4,548.00)
Tax Write-Offs & Billing Costs	32,439.71	60,000.00	35,000.00	(25,000.00)
Municipally Owned Property Taxes	53,770.34	54,240.00	45,700.00	(8,540.00)
Total Expense	644,790.56	659,270.00	705,180.00	45,910.00
Total GENERAL FUND	283,171.70	458,770.00	446,680.00	(12,090.00)


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# Fire & Emergency Services



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# **2023 ACCOMPLISHMENTS**



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# Call Statistics 2023

239 Calls dispatched through 911 Dispatch.

• Alarms Ringing	32
• Carbon Monoxide Alarms	5
• Public Service Calls	18
• Medical	44
• Burn Complaints	11
• Smoke in the area	5
• Garbage Fires	3
• Unknown Fire	3
• Hydro Fire/Arc	7
• Wildland Fire	18
• Structure Fire	13
• Vehicle Fire	20
• Motor Vehicle Collision	60



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# Operational Savings 2023

- Partnered with Fire marque – New Cost recovery for Structure Fires
- Renewed Dispatch Agreement with Brockville Dispatch
- Moved First Aid and Medical Supplies in-house saving \$4,000/year
- In-house Hose Testing saving \$4,500/year
- New service provider for gear testing and inspections saving \$10,000/Year
- In-house Training Program used the budget for 17 firefighters to train to level 1 and repurposed to train 15 to level 1 and 20 to level 2.
- Renew Tanker accreditation saving \$2,350
- Received \$2,500 Grant From Enbridge for training ground engineered plans.



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# Capital Savings 2023

- Proposed a strategic Fleet plan to add service to existing apparatus and only Purchase one Fire Apparatus as opposed to two.
- Extended the life of the Utility vehicles, postponing the purchase of a pickup truck until we have a new Fire Master Plan.



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# FLEET 2023



- Unit 163 had the pump replaced with a 10 year life extension.
- The new Pump was installed by Battleshield for \$84,447
- Moved to electronic Inspection forms.



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# EQUIPMENT 2023



- Sets of Bunker Gear
- Sets of Boots
- Hose Tester for annual testing and training.



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**SOUTH DUNDAS FIRE & EMERGENCY SERVICES**

## Meet the Team



**JACOB PERRY**  
Four years with Morrisburg Station  
Born and raised in Morrisburg, where he now lives with his wife and child, Jacob is an HVAC Technician. He loves the comradery of SDFES and joined to give back to the community.



**MIKE VAN ALLEN**  
28 years with Morrisburg Station  
Also born and raised in Morrisburg, Deputy Chief Mike said the SDFES is like his extended family. A Truck Driver with KBD Transportation, Mike likes to travel, spend time with his wife, two daughters and two grandsons.



**FIRE SAFETY MESSAGE:**  
Did you know that you can't see, smell or taste Carbon Monoxide? Ensure your Carbon Monoxide alarms are working correctly by testing them monthly. November 1 - 7, 2023 is Carbon Monoxide Awareness Week!



# Fire Prevention 2023

- SDFES Attended more than 12 events
- Implemented Meet the Team with the Leader
- Completed more than 24 Fire Life Safety inspections as well as 5 Vulnerable Occupancy Inspections and School Fire Drills



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# TRAINING 2023

- Trained 15 firefighters in Firefighter NFPA 1001 Level 1
- Trained 20 firefighters in Firefighter NFPA 1001 Level 2
- Trained 8 firefighters in First Aid CPR
- Enrolled in ResourceOne Training - Free
- Purchased Forcible Entry Prop \$11,074
- Purchased 45-foot Burn Container \$4,633
- Added new surface to training grounds - Free



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# New Training Props



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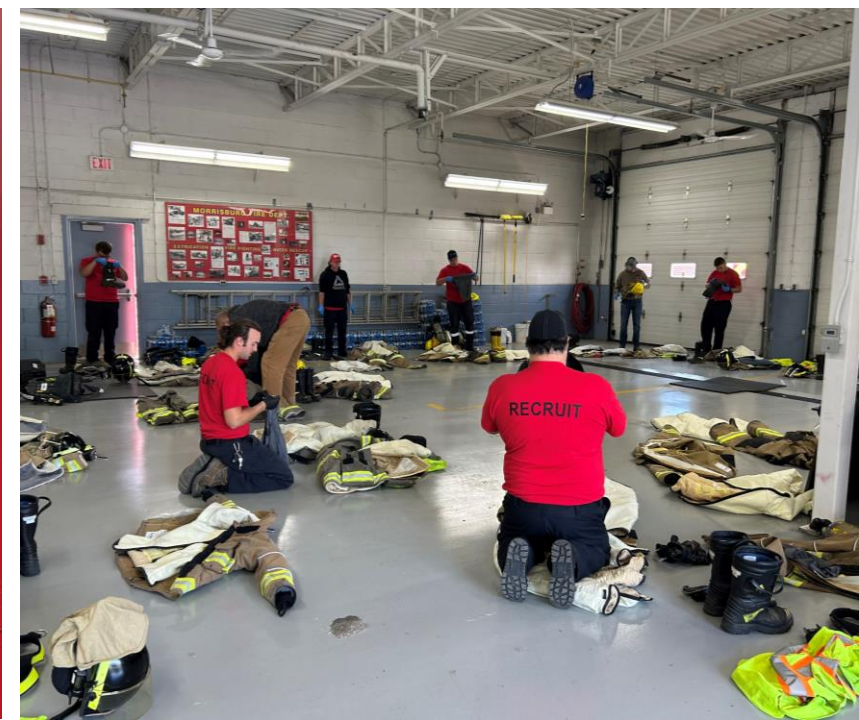
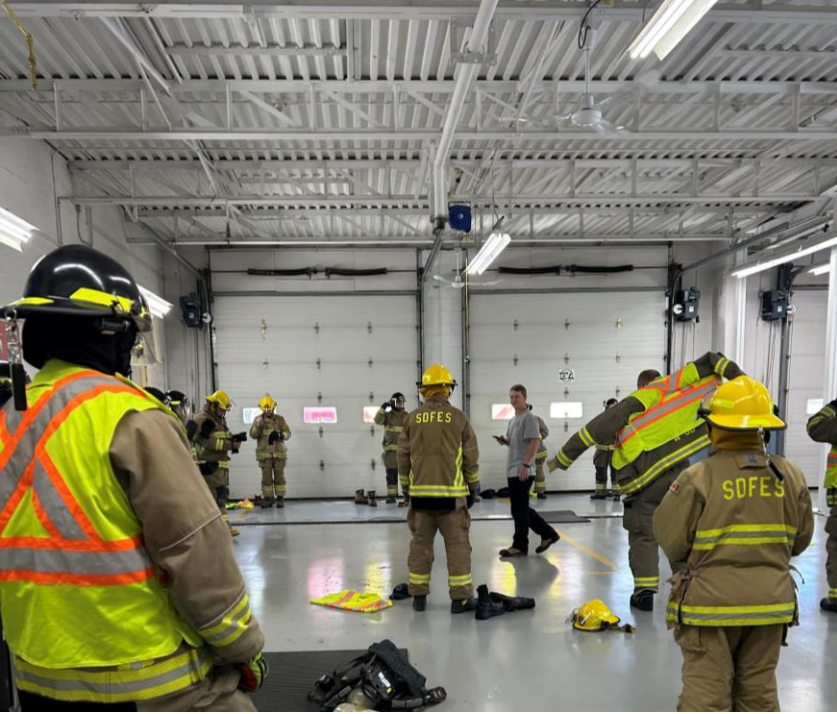
# NFPA 1001 Level 1&2

- Utilized inhouse trainers
- Utilized inhouse resources
- Enrolled in free online NFPA curriculum
- 6 weekends of hands on training over 12 weeks



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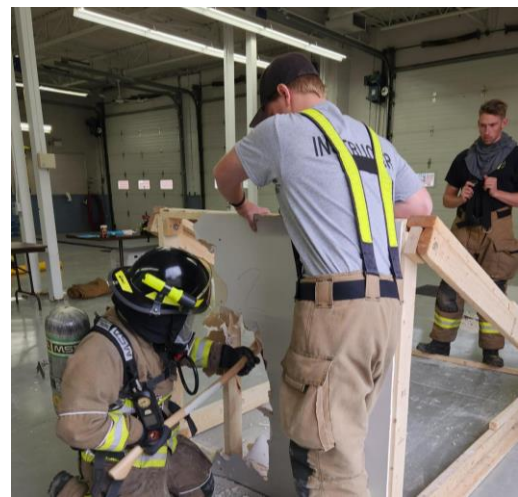
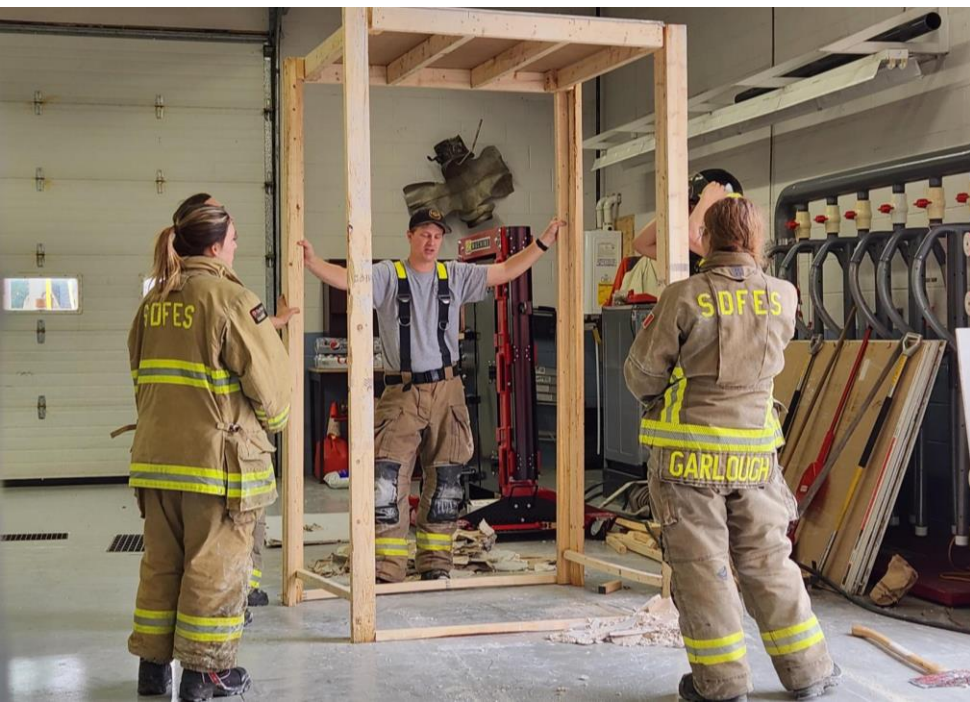


























# Congratulations Class of 2023



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# 2024 Operational

- Transitioning to new Records management system and focusing on Fire Prevention/Fire Life Safety Inspections.
- Launching Community Portal For Fire Services.
- Review and update of Emergency Management Program.
- Working with the County on a New Firefighter Recruit Program – Recruit 10 new firefighters.
- In-house NFPA 1047 Hazmat Operations – 24 Students.
- In-house NFPA 1002 Pump Operator – 15 Students.
- In-house Driver DZ Program – 9 Students.



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# 2024 Operational

- Pending Grants:
- \$50,000 Emergency Management.
- \$5,000 from Fire Safety Council.
- \$25,000 from Hydro One
- \$30,000 from Fighting and Managing Wildfires in a Changing Climate (FMWCC)
- \$2,500 from Enbridge



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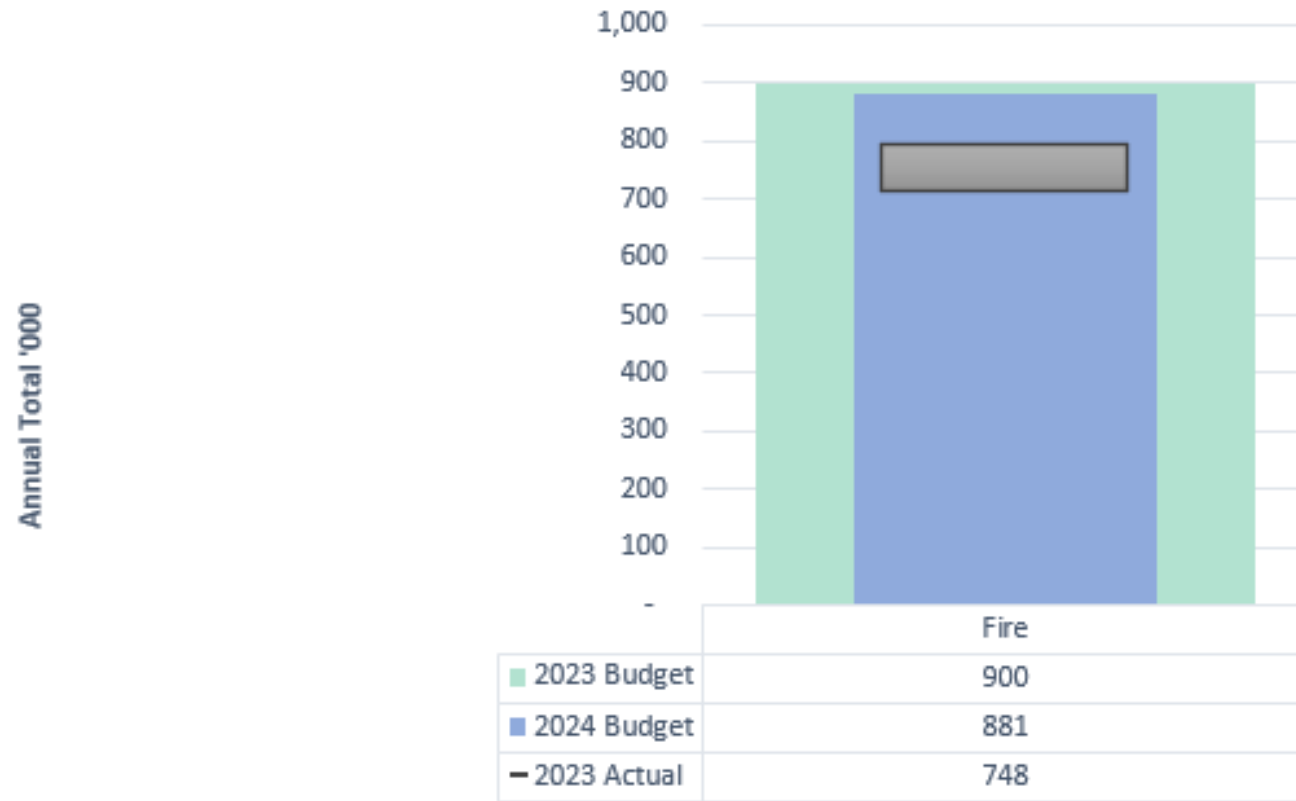
# 2024 Capital

- Fire Master Plan and Community Risk Assessment  
Cost of \$53,000 (\$7,000 below budget)
- Turnout Bunker Gear \$24,000
- Replacement Radios/pagers \$28,000
- Pumper Tanker to replace 163 that is moving to  
replace 143. \$730,336
- Replacement SCBA \$390,000



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## Funding Requirement 2023/2024 - Fire



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# FIRE EMERGENCY SERVICES BUDGET BUDGET

For Period Ending 31-Dec-2023



	ACTUAL	BUDGET	BUDGET	BUDGET
	.....2023.....	.....2023.....	.....2024.....	CHANGE
<b>GENERAL FUND</b>				
<b>Revenue</b>				
<b>FIRE EMERGENCY SERVICES REVENUE</b>				
Donations Received	(3,000.00)	0.00	0.00	0.00
Fire Department Revenue	(6,078.87)	(20,000.00)	(12,000.00)	8,000.00
Open Air Burn Permits	(13,315.00)	(6,000.00)	(13,000.00)	(7,000.00)
Grants Received	0.00	(2,336.00)	0.00	2,336.00
Transfer from Reserve/ Reserve Funds	(90,749.45)	(173,230.00)	(546,500.00)	(373,270.00)
Total Revenue	(113,143.32)	(201,566.00)	(571,500.00)	(369,934.00)
<b>Expense</b>				
<b>FIRE EMERGENCY SERVICES EXPENSES</b>				
Wages & Benefits	447,473.73	575,766.00	546,734.00	(29,032.00)
Conferences & Training	13,607.58	54,000.00	27,500.00	(26,500.00)
Memberships	564.75	1,000.00	2,500.00	1,500.00
Mileage	0.00	500.00	0.00	(500.00)
Materials & Supplies	24,666.94	32,000.00	32,000.00	0.00
Telecommunications	39,799.29	69,400.00	67,900.00	(1,500.00)
Advertising	534.04	1,000.00	7,500.00	6,500.00
Uniforms & Clothing	6,567.59	10,000.00	18,000.00	8,000.00
Contract Services	6,703.89	15,000.00	15,000.00	0.00
Insurance	39,828.92	58,000.00	42,000.00	(16,000.00)
Vehicle Repair & Maintenance	54,616.64	65,000.00	65,000.00	0.00
Stand By Costs	1,622.29	12,000.00	12,000.00	0.00
Fire Prevention	7,911.63	6,000.00	8,000.00	2,000.00
Emergency Management	9,790.41	15,000.00	5,000.00	(10,000.00)
Awards Dinner	167.85	3,200.00	3,000.00	(200.00)
Health & Safety	11,966.12	30,000.00	14,000.00	(16,000.00)
Transfer to Reserve/Reserve Funds	80,000.00	80,000.00	90,000.00	10,000.00
Capital Expenditures	110,643.19	73,230.00	496,500.00	423,270.00
Total Expense	856,464.86	1,101,096.00	1,452,634.00	351,538.00
Total GENERAL FUND	744,321.54	899,530.00	881,134.00	(18,396.00)



## SOUTH DUNDAS

# Building



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## 2023 ACCOMPLISHMENTS:

- Participated at OBOA technical sessions and Annual Meetings and Training Seminars.
- Provided technical assistance to MPAC, Tarion, MOE, ACGO, OPG, ESA, Real Estate agents, Appraisers, Engineering & Architectural consultants, Ontario Land Surveyors, Provincial Police, OMAFRA, Municipal Council members and staff, etc.
- Assistance provided to landowners, corporations, etc. with Building Permit applicable law process.
- Liaised with various Consultants, Solicitors, etc. relating to OBC.
- Liaised with various SDG Counties personnel.
- Educational training OBC mandatory designation & Qualification (CBCO, BCIN)
- Provincial Court proceedings pertaining to Building.
- Organization of current and previous building permit files.
- Enforced the Building Code Act with respect to Building without permits, and Unsafe Buildings.
- Deputy Chief Building Official hired in the spring.
- Cross training for Deputy Chief Building Official



## **2023 BUDGET VARIANCES:**

- Building permit intake exceeded last year's totals for value of fees received and construction value.

## **2024 BUDGET NOTABLES:**

Major building permit files expected for 2024 include:

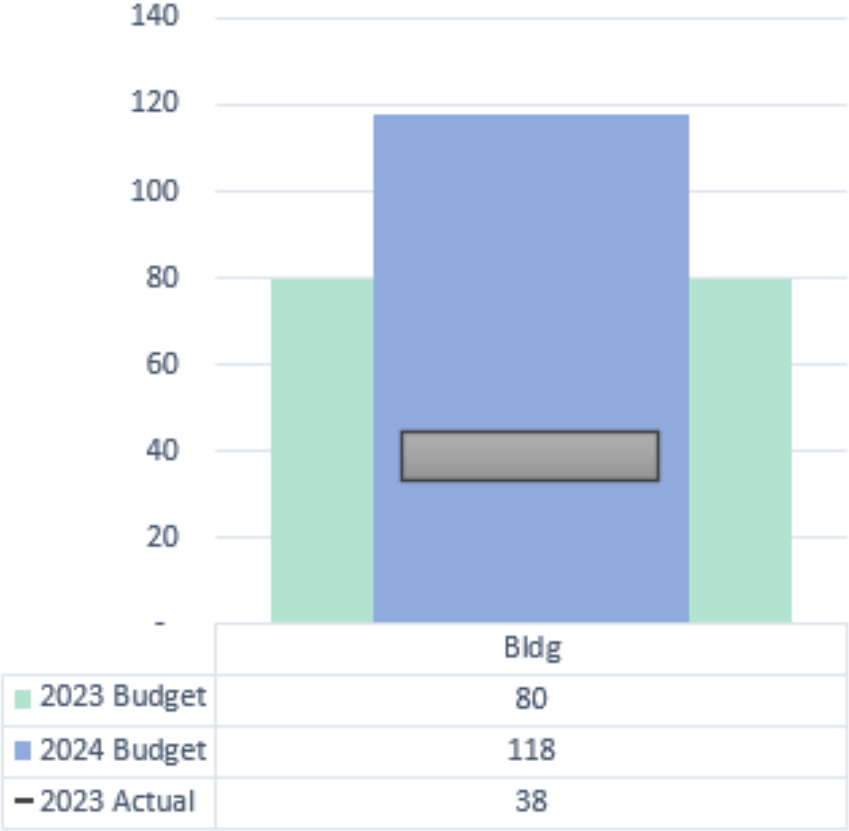
- Dutch Meadows Subdivision
- Third Ross Video Expansion.
- Safavieh Furniture building.
- Site Services for Valecraft Homes



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# Funding Requirement 2023/2024 - Building

Annual Total '000



## COUNCIL BUDGET



For Period Ending 31-Dec-2023

	ACTUAL	BUDGET	BUDGET	BUDGET
	.....2023.....	.....2023....	.....2024.....	CHANGE
<b>GENERAL FUND</b>				
<b>Revenue</b>				
<b>BUILDING REVENUE</b>				
Building Permits	(131,927.71)	(123,000.00)	(130,000.00)	(7,000.00)
Transfer from Reserve	(22,000.00)	(22,000.00)	0.00	22,000.00
Total Revenue	(153,927.71)	(145,000.00)	(130,000.00)	15,000.00
<b>Expense</b>				
<b>BUILDING EXPENSES</b>				
Wages & Benefits	157,901.95	181,174.00	214,276.00	33,102.00
Seminars & Workshops	4,193.88	6,000.00	6,000.00	0.00
Advertising	388.87	300.00	300.00	0.00
Materials & Supplies	2,700.08	6,200.00	4,600.00	(1,600.00)
Software & Licenses	4,614.10	4,800.00	5,000.00	200.00
Legal Fees	4,864.30	5,000.00	5,000.00	0.00
Sub-Contracts & Consulting	0.00	3,000.00	0.00	(3,000.00)
Truck Charges	11,964.24	14,000.00	7,358.00	(6,642.00)
Transfer to Reserve	5,000.00	5,000.00	5,000.00	0.00
Total Expense	191,627.42	225,474.00	247,534.00	22,060.00
Total GENERAL FUND	37,699.71	80,474.00	117,534.00	37,060.00

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# By-Law / Animal Control



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## 2023 ACCOMPLISHMENTS:

- Liaised with consultants regarding Zoning By-law Enforcement.
- Provincial Court proceedings pertaining to Building and property standards infractions, etc.
- Completed daily responses to incoming property standards complaints.
- Completed daily property standards notices, orders and inspections.
- Completed daily responses to Animal Control inquiries, tickets, investigations and notices.
- Completed Provincial Court proceedings for Animal Control.
- Liaised with Animal Control Officer for retaining animals, removal and invoicing.
- Liaised with the Municipal Pound Keeper for retaining and removal of farm animals and invoicing.
- Completed several property standards site clean ups.

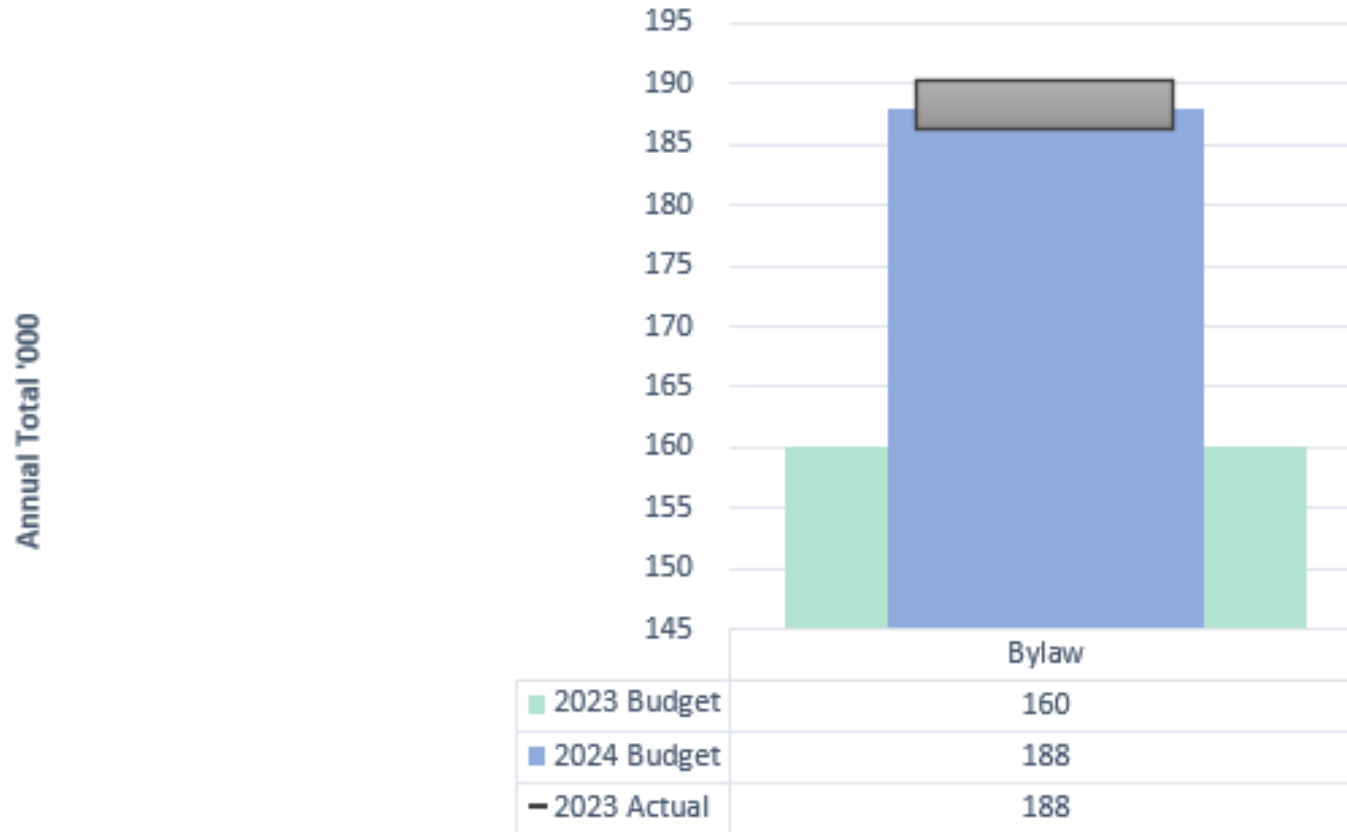
## 2023 BUDGET VARIANCES:

- Decreased vehicle charges due to the new SUVs



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## Funding Requirement 2023/2024 - By-Law



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## COUNCIL BUDGET



For Period Ending 31-Dec-2023

	ACTUAL	BUDGET	BUDGET	BUDGET
	.....2023.....	.....2023.....	.....2024.....	CHANGE
<b>GENERAL FUND</b>				
<b>Revenue</b>				
<b>BY-LAW &amp; ANIMAL CONTROL REVENUE</b>				
BY-LAW-FINES & CHARGES	(371.53)	(500.00)	(500.00)	0.00
KENNEL COST RECOVERY	0.00	(56,432.00)	(58,178.00)	(1,746.00)
ANIMAL SHELTER DONATIONS	0.00	(250.00)	(250.00)	0.00
DOG LICENCE	(9,695.00)	(9,000.00)	(9,000.00)	0.00
ANIMAL CONTROL-FINES & CHARGES	0.00	(250.00)	(250.00)	0.00
PROVINCIAL LIVESTOCK ANIMAL LOSS PROGR	0.00	(1,000.00)	(1,000.00)	0.00
Total Revenue	(10,066.53)	(67,432.00)	(69,178.00)	(1,746.00)
<b>Expense</b>				
<b>BY-LAW EXPENSES</b>				
Wages & Benefits	154,441.61	126,624.00	156,132.00	29,508.00
Seminars & Workshops	0.00	2,000.00	1,500.00	(500.00)
Materials & Supplies	359.84	1,700.00	1,200.00	(500.00)
Cost Recovery	(4,439.49)	0.00	0.00	0.00
Property Standards	0.00	800.00	0.00	(800.00)
Vehicle	1,526.92	4,000.00	3,000.00	(1,000.00)
<b>ANIMAL CONTROL EXPENSES</b>				
Wages	7,621.92	13,180.00	13,771.00	591.00
Materials & Supplies	731.01	1,700.00	1,765.00	65.00
Kennel	36,263.99	72,143.00	74,470.00	2,327.00
Mileage	1,357.65	4,000.00	4,000.00	0.00
Livestock Claims	183.00	1,400.00	1,400.00	0.00
Total Expense	198,046.45	227,547.00	257,238.00	29,691.00
Total GENERAL FUND	187,979.92	160,115.00	188,060.00	27,945.00

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# PLANNING



**SOUTH  
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## 2023 ACCOMPLISHMENTS:

- Provided planning assistance to MPAC, Tarion, MOE, ACGO, OPG, ESA, Real Estate agents, Appraisers, Engineering & Architectural consultants, Ontario Land Surveyors, OMAFRA, Municipal Council members and staff, etc.
- Liaised with consultants implementing Zoning By-law Amendments, Minor Variances, and planning reports.
- Attended and presented planning documents at Municipal Council for review and approval.
- Attended and presented minor variances at Committee of Adjustment meetings for review and approval.

Applications	Number Submitted (2023)
Zoning By-law Amendment	7
Minor Variance	5
Severance	35
Site Plan Control	2
Part Lot Control	2
Telecommunications	1
Subdivision	1
Zoning Certificate	30
Work Order Letter	23



## **SPECIAL PROJECTS 2023:**

- Renewable Energy – Battery Storage Facilities
- Publicly Owned Lands App
- Growth Management Strategy – In Collaboration with SDG Counties
- Zoning By-law Review and Update
- Subdivision and Site Plan Design Guidelines
- Backyard Chickens



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## COMPLETED TRAINING 2023:

- Primer on Planning Course
- OMAFRA Training – What you need to know about uses permitted in Prime Agricultural Areas
- Enbridge Gas – Integrated Resource Planning
- Archistar – Planning Permits with AI
- EV ChargeON Program Webinar
- Anti Oppression Workshop
- Municipal Information Day
- SDG Planning Working Group – Bill 23
- SDG Planning Working Group – Growth Management
- SDG Planning Working Group – Teranet Easement Mapping



## 2024 PROJECTS:

- Zoning By-law update
- Subdivision /Site Plan Design Guidelines
- Growth Management – Phase 2
- Planning Design for Affordable Housing
- Iroquois Pedestrian Crossing
- Development Charges ( Not Budgeted)



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# Funding Requirement 2023/2024 - Planning

Annual Total '000



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## COUNCIL BUDGET



For Period Ending 31-Dec-2023

	ACTUAL	BUDGET	BUDGET	BUDGET
	.....2023.....	.....2023.....	.....2024.....	CHANGE
<b>GENERAL FUND</b>				
<b>Revenue</b>				
<b>PLANNING REVENUE</b>				
Planning Fees	(26,350.00)	(28,000.00)	(38,400.00)	(10,400.00)
Compliance Letters	(3,060.00)	(3,600.00)	(2,775.00)	825.00
Fines & Charges	0.00	(500.00)	0.00	500.00
Minor Variance Fees	(2,500.00)	(4,000.00)	(6,500.00)	(2,500.00)
Total Revenue	(31,910.00)	(36,100.00)	(47,675.00)	(11,575.00)
<b>Expense</b>				
<b>PLANNING EXPENSES</b>				
Memberships & Conferences	0.00	3,500.00	4,125.00	625.00
Advertising & Supplies	30.50	0.00	2,400.00	2,400.00
Consulting & Subcontract	21,291.32	40,000.00	44,000.00	4,000.00
Total Expense	21,321.82	43,500.00	50,525.00	7,025.00
Total GENERAL FUND	(10,588.18)	7,400.00	2,850.00	(4,550.00)

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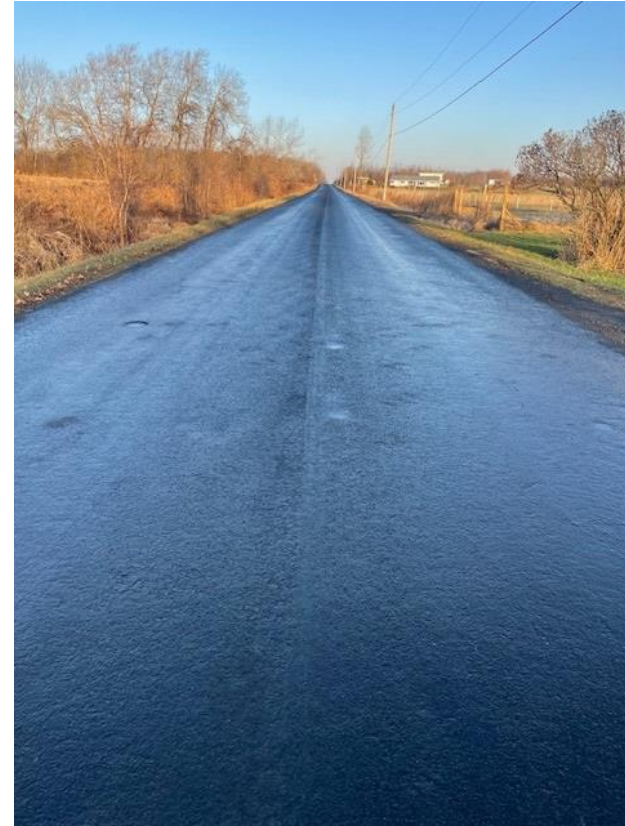
# PUBLIC WORKS



**SOUTH  
DUNDAS**

## 2023 ACCOMPLISHMENTS:

- Completed year 5 of the sidewalk replacement program.
- Completed resurfacing capital work on:
  - Bongers Rd
  - Markell Rd
  - McIntosh Rd
  - Seeley Rd
  - Snowbird Rd
  - South Branch Rd.
- Micro Resurfacing was completed on Marine Station Rd.



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## 2023 BUDGET VARIANCES:

- Hardtop Patching
  - Contracts underspent – limited patches needed for repairs.
- Sidewalks- overspent due to topsoil repairs to correct drop offs from concrete walking surface.
- Sidewalks- Snow Removal is overspent due to number of snow events when contractors were needed.
- Small Tools- overspent, key contributor was the purchase of a pressure washer for the Matilda Garage.



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## 2024 BUDGET:

- Retro-reflectivity to be completed on all municipal signs.
- More winter control services brought in house
- Expanded Roads Capital Program



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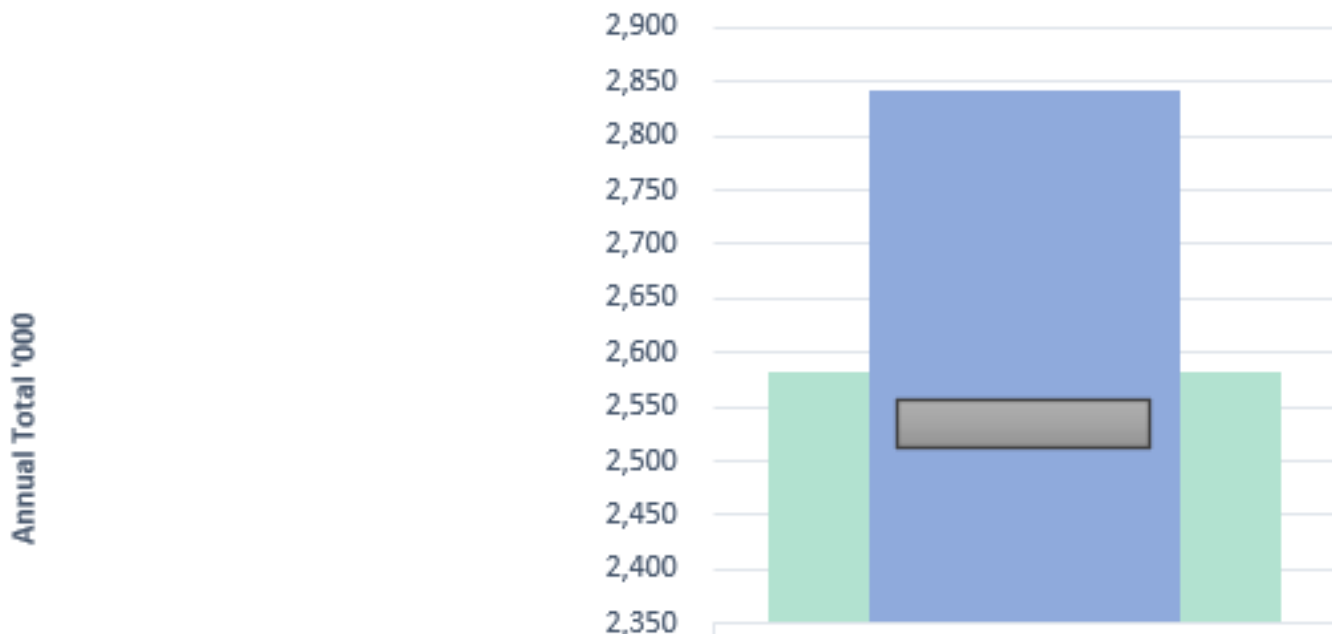
## Capital Budget 2024

- Cameras for Sidewalk Ploughs
- Plate Packer
- Sidewalk Replacement
- Colquhoun Bridge – Engineering
- CLI ECA Storm System
- Roads Program:
  - Shaver Road
  - Robertson Road
  - Chess Road
  - Richmire Road
  - Dr. Stevens Road
  - Pages Corners Road
  - Coughler Road
  - Nation Road



**SOUTH  
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# Funding Requirement 2023/2024 - Public Works



	PW
2023 Budget	2,583
2024 Budget	2,842
2023 Actual	2533



## Municipality of South Dundas

## COUNCIL BUDGET



For Period Ending 31-Dec-2023

	ACTUAL	BUDGET	BUDGET	BUDGET
	.....2023.....	.....2023.....	.....2024.....	CHANGE
<b>GENERAL FUND</b>				
<b>Revenue</b>				
<b>ROAD DEPARTMENT REVENUE</b>				
Student Grant	0.00	0.00	(4,000.00)	(4,000.00)
Aggregate Royalties	(18,623.76)	(10,000.00)	(12,000.00)	(2,000.00)
Entrance Permits	(3,000.00)	(2,000.00)	(3,000.00)	(1,000.00)
Reserve/Reserve Fund Transfer	(962,328.60)	(1,131,342.00)	(1,222,286.00)	(90,944.00)
Road Revenue	(915.00)	(10,200.00)	(6,000.00)	4,200.00
Total Revenue	(984,867.36)	(1,153,542.00)	(1,247,286.00)	(93,744.00)
<b>Expense</b>				
<b>ROAD REPAIR &amp; MAINTENANCE</b>				
Bridges & Culverts	39,736.77	52,100.00	69,192.00	17,092.00
Brush & Tree Trimming	115,808.62	66,288.00	93,533.00	27,245.00
Catch Basins & Storm Sewers	30,011.75	41,335.00	42,383.00	1,048.00
Ditching	20,000.01	36,336.00	31,621.00	(4,715.00)
Dust Layering & Control	28,979.94	35,611.00	35,573.00	(38.00)
Grading & Scarifying	56,660.29	116,089.00	41,776.00	(74,313.00)
Gravel Resurfacing	74,921.72	87,679.00	86,923.00	(756.00)
Hardtop Patching	164,533.08	128,597.00	125,802.00	(2,795.00)
Mowing & Weeding	88,706.45	82,148.00	88,562.00	6,414.00
Safety Devices	23,215.51	23,732.00	26,372.00	2,640.00
Shouldering	24,758.92	8,888.00	8,535.00	(353.00)
Sidewalks	97,740.61	80,783.00	29,872.00	(50,911.00)
Sweeping & Litter Pick Up	88,506.27	66,292.00	67,082.00	790.00
Winter Maintenance	554,043.48	554,763.00	683,012.00	128,249.00
<b>ROAD OVERHEAD &amp; ADMINISTRATION</b>				
Airport Maintenance	5,761.80	6,300.00	6,000.00	(300.00)
Insurance	47,847.72	47,000.00	51,000.00	4,000.00
O/H Truck Charges	17,842.00	63,000.00	63,000.00	0.00
Payroll, Holidays, & Vacation	545,820.08	641,573.00	589,633.00	(51,940.00)
Phone, Advertising & Other Costs	65,429.59	61,300.00	64,300.00	3,000.00
Street Light Energy & Maintenance	186,181.00	163,000.00	170,040.00	7,040.00
Training, Meeting & Conferences	11,584.88	12,600.00	13,000.00	400.00
Transfer to Reserves	254,308.00	254,308.00	259,394.00	5,086.00
<b>ROAD CAPITAL PROJECTS</b>				
Roads Overhead Projects	971,227.21	1,106,492.00	1,442,600.00	336,108.00
Total Expense	3,513,625.70	3,736,214.00	4,089,205.00	352,991.00
Total GENERAL FUND	1,509,199.94	1,592,672.00	2,841,919.00	259,247.00

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# FLEET



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## 2023 ACCOMPLISHMENTS:

- Capital fleet purchases: Snowplow and Sander for our ¾ Ton Truck, 2-1/2 Ton Trucks for Water and Roads Department and 2-used Holder Sidewalk Plows.

## 2023 BUDGET VARIANCES:

- Fleet repairs- overspent; a monthly report (started in October) presented to council identifying unit numbers and their age and repairs needed on each.



**SOUTH  
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## Capital Budget 2024

- Grader
- Backhoe
- Plow Truck (from 2023)
- ¾ Ton Van



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# Funding Requirement 2023/2024 - Fleet

Annual Total '000



**SOUTH  
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Municipality of South Dundas  
COUNCIL BUDGET



For Period Ending 31-Dec-2023

	ACTUAL	BUDGET	BUDGET	BUDGET
	.....2023.....	.....2023.....	.....2024.....	CHANGE
<b>GENERAL FUND</b>				
<b>Revenue</b>				
<b>FLEET REVENUE</b>				
EQUIPMENT RENTAL CREDIT	(304,290.50)	(317,450.00)	(317,450.00)	0.00
TRANSFER FROM RESERVES	(461,536.54)	(647,568.00)	(1,489,793.00)	(842,225.00)
Total Revenue	(765,827.04)	(965,018.00)	(1,807,243.00)	(842,225.00)
<b>Expense</b>				
<b>FLEET EXPENSES</b>				
MAINTENANCE & LICENSES	284,235.85	265,000.00	250,000.00	(15,000.00)
FUEL	177,646.14	220,000.00	205,000.00	(15,000.00)
FLEET REPLACEMENT	462,834.09	647,568.00	1,489,793.00	842,225.00
TRANSFER TO FLEET RESERVE	406,500.00	406,500.00	490,000.00	83,500.00
Total Expense	1,331,216.08	1,539,068.00	2,434,793.00	895,725.00
Total GENERAL FUND	565,389.04	574,050.00	627,550.00	53,500.00



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# Environmental Services



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# Looking Ahead to 2024

- Using a Private landfill disposal site for curbside waste (GFL)
- Change to Recycling Contract
  - Opting out of City of Cornwall Material Recovery Facility (MRF)
  - Proceeding with MRF Contract with HGC
- Eliminate Industrial, Commercial and Institutional (IC&I)
- Planning for the Future Design of Transfer Station
- Changed Compost Days to Leaf & Yard Waste Days, eliminating a third-party contractor to remove bins.
- Preparing and planning for 2025 Producer Responsibility for Recycling, in collaboration with the SDG Regional Waste Management Group

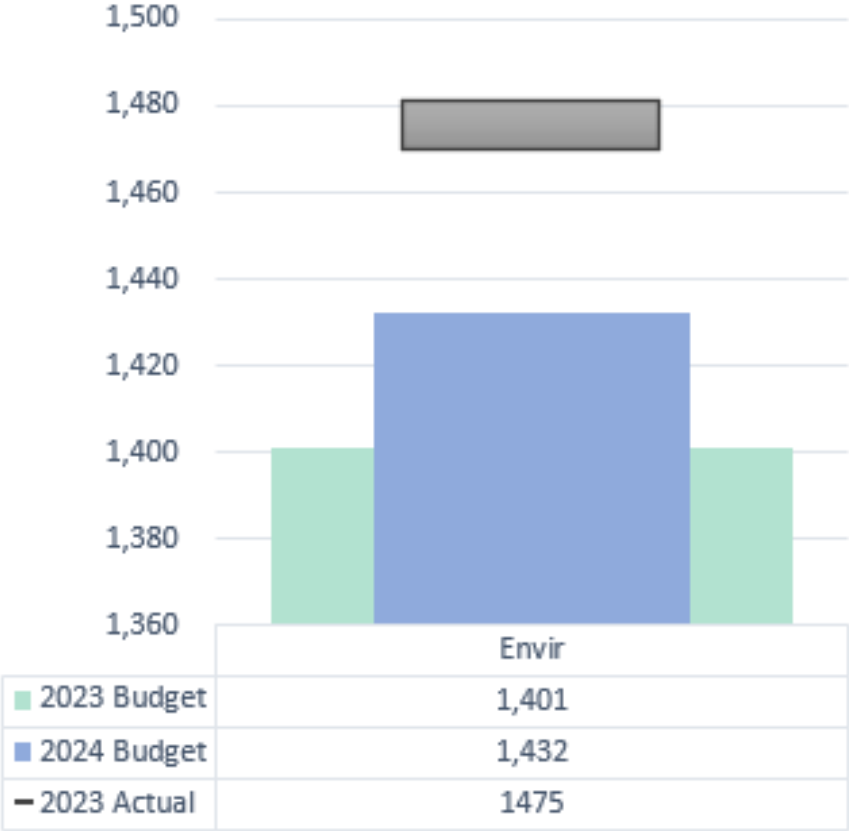


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# Funding Requirement 2023/2024 - Environmental

Annual Total '000



**SOUTH  
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## COUNCIL BUDGET



For Period Ending 31-Dec-2023

	ACTUAL	BUDGET	BUDGET	BUDGET
	.....2023.....	.....2023.....	.....2024.....	CHANGE
<b>GENERAL FUND</b>				
<b>Revenue</b>				
<b>ENVIRONMENTAL SERVICES REVENUE</b>				
Garbage Bags	(12,916.00)	(9,500.00)	(10,000.00)	(500.00)
Tipping Fees	(151,944.00)	(170,000.00)	(135,000.00)	35,000.00
Transfer from Reserve/ Reserve Funds	(246,425.91)	(31,371.00)	(31,371.00)	0.00
Waste Diversion Ontario Grant	(132,528.52)	(265,063.00)	(246,815.00)	18,248.00
Recycling Revenue	(1,268.24)	(800.00)	(1,000.00)	(200.00)
Sale of Scrap Metal/Tires	(72,892.66)	(100,000.00)	(80,000.00)	20,000.00
Total Revenue	(617,975.33)	(576,734.00)	(504,186.00)	72,548.00
<b>Expense</b>				
<b>ENVIRONMENTAL SERVICES EXPENSES</b>				
Contracts & Consulting Fees	1,040,070.56	1,172,642.00	1,333,810.00	161,168.00
Wages & Benefits	153,762.13	179,602.00	135,243.00	(44,359.00)
Materials & Supplies	1,765.89	12,000.00	7,000.00	(5,000.00)
Utilities	30,938.47	31,500.00	36,000.00	4,500.00
Repairs & Maintenance	30,541.62	33,000.00	36,000.00	3,000.00
Hazardous Waste Site Costs	4,000.00	5,000.00	5,000.00	0.00
Memberships	999.07	1,500.00	1,500.00	0.00
Advertising	5,082.60	3,000.00	3,000.00	0.00
Property Taxes	9,691.64	9,508.00	9,100.00	(408.00)
Debt Charges	138,483.54	138,483.00	138,483.00	0.00
Capital Expenditures	246,425.91	31,371.00	31,371.00	0.00
Transfer to Reserve/ Reserve Funds	360,000.00	360,000.00	200,000.00	(160,000.00)
Total Expense	2,021,761.43	1,977,606.00	1,936,507.00	(41,099.00)
Total GENERAL FUND	1,403,786.10	1,400,872.00	1,432,321.00	31,449.00

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# Municipal Drains



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## 2023 ACCOMPLISHMENTS:

- Ferguson Drain – project complete
- Reuben Mattice Drain – project complete.
- 5 small drain projects (washout repair/bank stabilization)– projects complete.
- 2 tile loans
- One Section 78(5) drain realignment – project complete.
- Two (2) Section 76 assessment schedule updates.
- Continuing to update municipal drain files and mapping throughout 2024
- Ongoing assessment schedule updates as severances are applied for.



## 2023 TRAINING AND PROFESSIONAL DEVELOPMENT:

- Attended Rural Municipal Drainage course (April 5/6, 2023)
- Regularly attend DSAO Meetings
- Attended Guelph Good Roads (May 1-3, 2023)
- Applied for Water Distribution class 2 renewal.
- Applied for CRS certification through AORS
- Participating in Source Water Protection Working Group (SNCA/RRCA)
- Attend MOLO course (Oct 24-26, 2023)
- Achieved Certified Road Superintendent.



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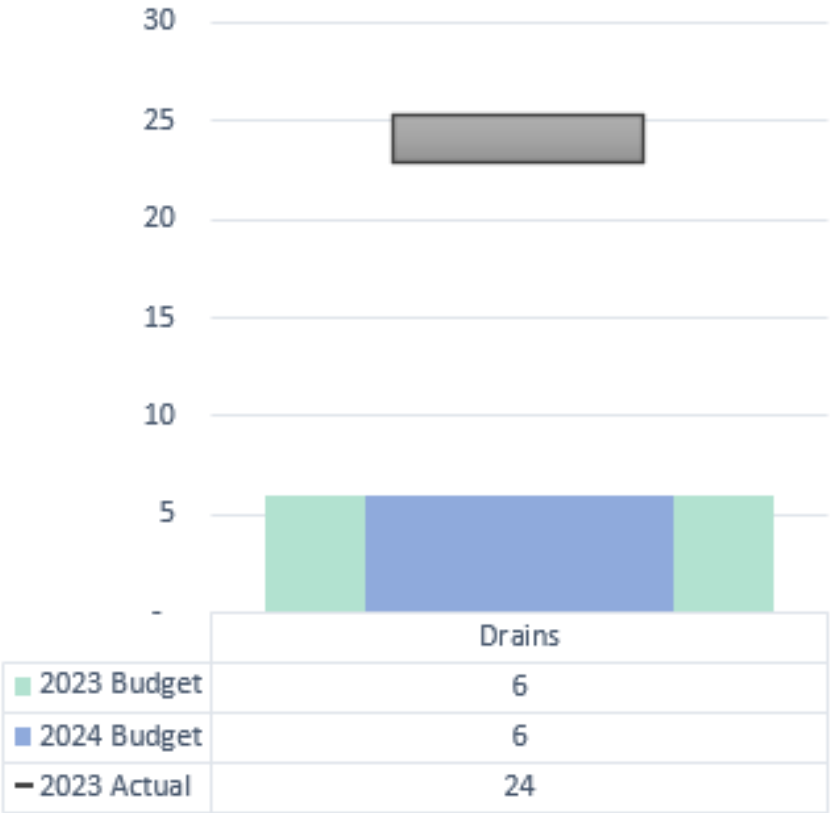
# 2024 Notables

- 6 Requests for drain maintenance



Funding Requirement 2023/2024 - Drains

Annual Total '000



## COUNCIL BUDGET



For Period Ending 31-Dec-2023

	ACTUAL	BUDGET	BUDGET	BUDGET
	.....2023.....	.....2023.....	.....2024.....	CHANGE
<b>GENERAL FUND</b>				
<b>Revenue</b>				
<b>MUNICIPAL DRAINS REVENUE</b>				
Provincial Admin. Grant	0.00	(31,000.00)	(25,000.00)	6,000.00
Tile Drain- Farm Payments	(28,233.35)	(28,233.00)	(29,184.00)	(951.00)
Total Revenue	(28,233.35)	(59,233.00)	(54,184.00)	5,049.00
<b>Expense</b>				
<b>MUNICIPAL DRAINS EXPENSES</b>				
Memberships & Conferences	2,987.11	4,000.00	3,700.00	(300.00)
Advertising & Supplies	1,051.69	2,100.00	1,600.00	(500.00)
Consulting & Subcontract	9,625.41	14,000.00	14,000.00	0.00
Beaver Control	9,355.94	15,000.00	10,000.00	(5,000.00)
Truck & Equipment Charges	965.70	2,000.00	2,000.00	0.00
Tile Drainage- Long Term Debt Exp	28,233.35	28,233.00	29,184.00	951.00
Total Expense	52,219.20	65,333.00	60,484.00	(4,849.00)
Total GENERAL FUND	23,985.85	6,100.00	6,300.00	200.00


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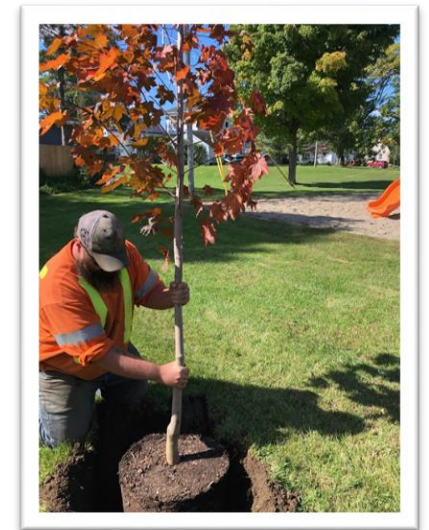
# PARKS



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## 2023 ACCOMPLISHMENTS:

- Was successfully awarded the Ontario Trillium Foundation Capital Grant for upgrades to Haldane Park, totaling \$121,800.
- Completed the Matilda Memorial Park interlock / sidewalk work.
- Completed the installation of Memorial Benches and Trees in Iroquois and Morrisburg and have implemented the program which has a growing interest.
- Planted a variety of trees at the Morrisburg Waterfront.
- A large portion of dead trees ash trees were removed from removed from Municipal parks.
- Installed brand new swing sets, cedar weave mulch and plastic playground borders at Glen Stewart Park and Steward Drive Park. The PRF team also did a cedar weave mulch top up in Earl Baker Park.
- Had a successful season at the Iroquois Campground with record profits.
- Had a successful season at the Iroquois Marina, and experienced growth in seasonal bookings leading to a nearly full Marina booked for 2024.



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## 2023 ACCOMPLISHMENTS (cont'd):

- Sand was added to Morrisburg and Iroquois Beach to restore levels to a safe amount.
- The Seaway Surge hosted a provincial tournament at local ball fields including Morrisburg.
- Successfully hosted two invitational cross country meets at the Morrisburg and Iroquois waterfront parks.
- Installed water source at the Morrisburg Ball Diamonds for user groups to better access the fields.
- Saw an increase in advertising and revenue in the Morrisburg Arena.
- With support from the Morrisburg and District Lions club, created, put out, awarded the tender, and completed the Morrisburg waterfront viewing platform.
- Created, put out, awarded the tender for the Iroquois Waterfront pathway lighting foundation installation and the Iroquois Waterfront pathway lighting installation.
- Resealed and painted the Iroquois tennis and pickleball court to accommodate player needs.



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## 2023 ACCOMPLISHMENTS (cont'd):

- Did repairs to the Morrisburg Amphitheatre, including re-lay interlock.
- Worked with both Waterfront Sub-Committees to prepare long-term planning strategies.
- Worked with the Iroquois Lawn Bowling Club to complete construction of the new storage building.
- Completed a design for a gazebo design that can be implemented at parks throughout the Municipality in years to come.
- Staff completed additional training through the OPA on ball diamond maintenance and are looking forward to implementing it in 2024. Additional training has been completed through the ORFA including an additional staff member becoming a registered CIT (Certified Ice Technician)
- Received and trained on a new Electric Zamboni Ice Resurfacer.
- Issued and awarded a new grass cutting contract for the Municipal lands.
- Worked with the volunteer groups in the community to help/support all the community events throughout the municipality.
- Installation of a new Cenotaph in Williamsburg.



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## 2024 BUDGET NOTABLES:

### Arena

- Rebuild compressor to keep the mechanical system at the Arena Operating.
- Reserve transfer to continue funding and apply for grants for the Arena front entrance project.
- On-going facility maintenance including some exterior door replacements and hot water tank upgrades.



### Parks

- Haldane Park Upgrades.
- Replacement Swing set in Williamsburg.
- New gazebo structures in Steward Dr and Loyalist Park .
- Waterfront Safety Audit Items.
- Field and Diamond Maintenance.
- Oversee the work of both Waterfront Sub-Committees.



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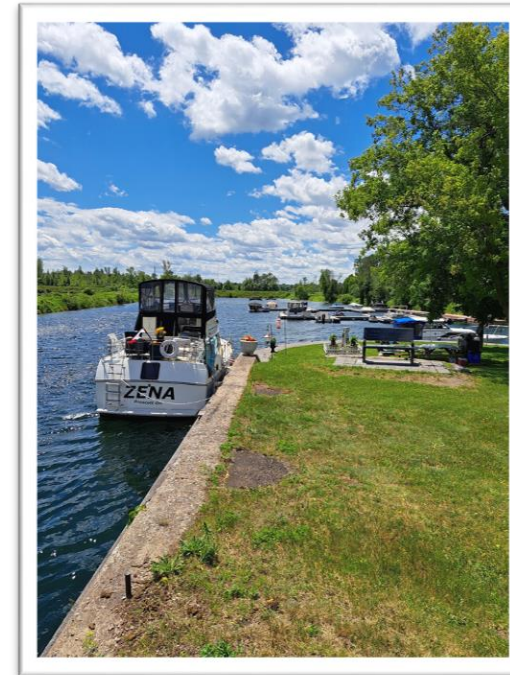
## Iroquois Municipal Campground

- Build off last year's operations and continue to grow and maintain revenue
- Minor site layout and campground upgrades.
- Complete construction of the new garage structure.
- Aim to prepare an online booking system for 2025.



## Galop Canal Marina

- Build off last year's operations and continue to grow and maintain revenue.
- Minor upgrades.



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## Capital Budget 2024

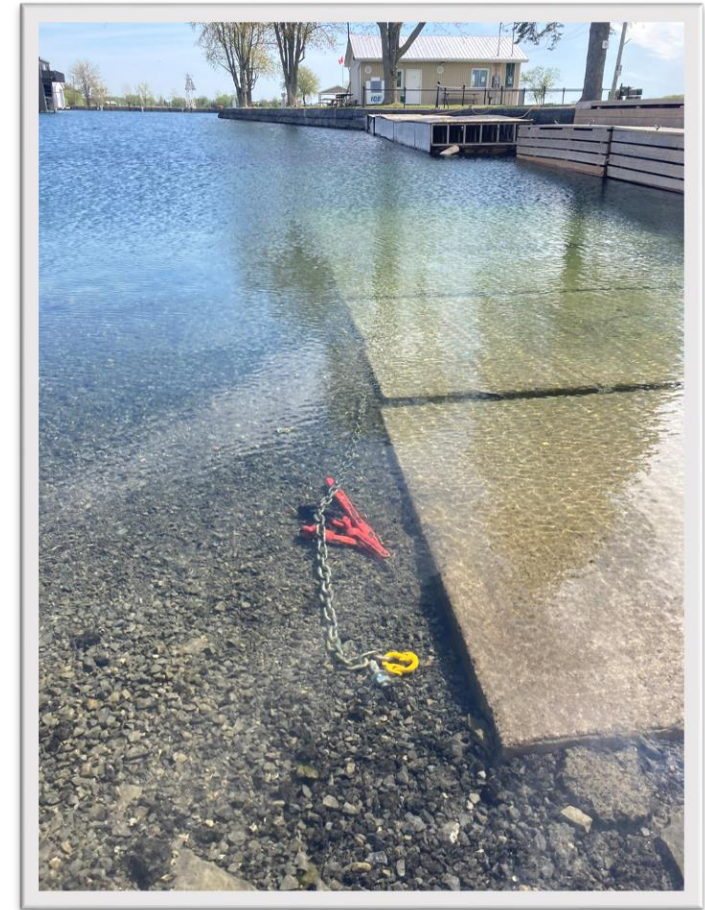
- Haldane Park
- Morrisburg/Iroquois Water Fountains
- Morrisburg Waterfront – Historical Signage
- MWC/Lions – Viewing Platform
- Williamsburg Replacement Swing Set
- Steward Drive Park Gazebo
- Loyalist – Gazebo Building





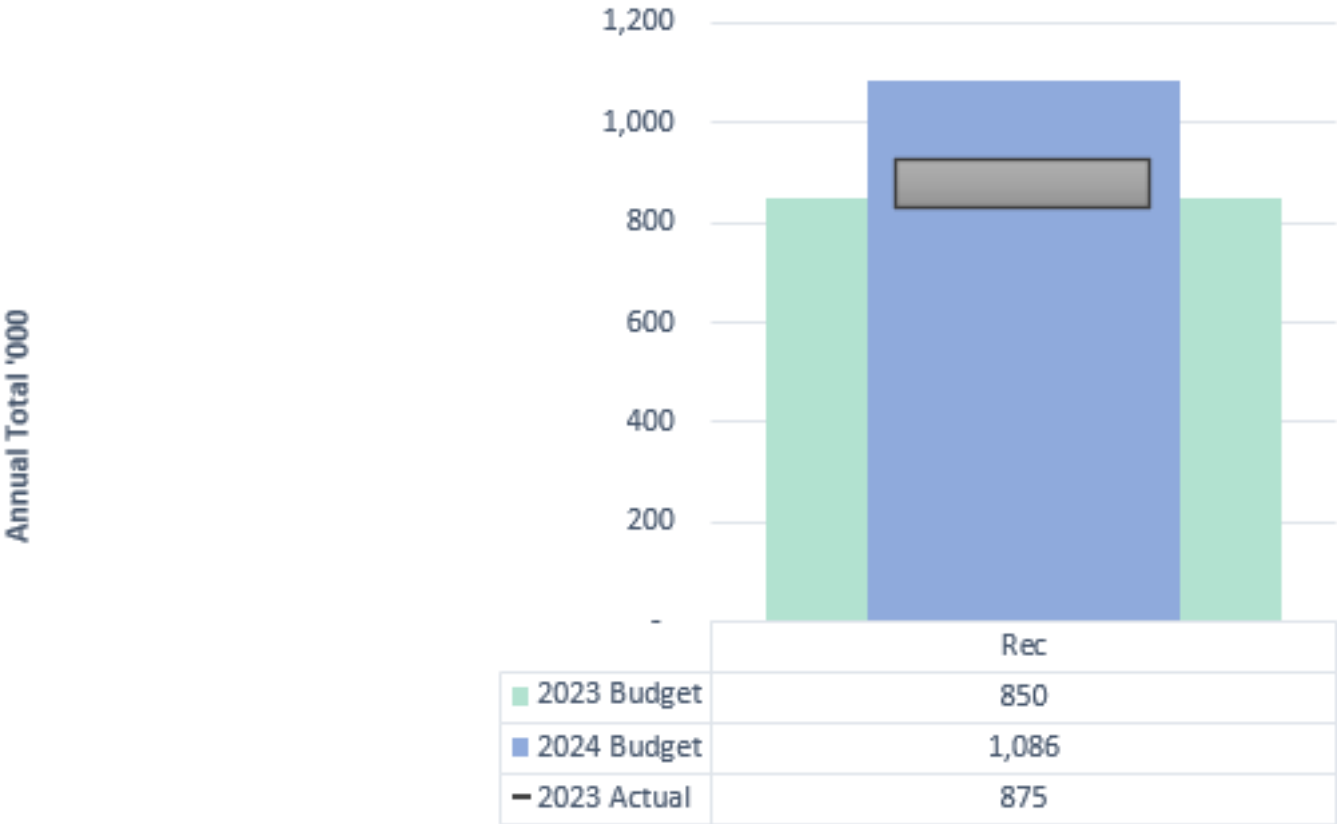
## Capital Budget 2024 (cont'd):

- Arena – Compressor #2 Rebuild
- Play Sand & Surface Upgrades
- Riverside Park Accessibility Upgrades
- Swing Mats & Replacement Parts
- Iroquois Boat Launch
- Seaway Structures Installation
- Morrisburg & Iroquois Waterfront Committees – Minor Capital



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# Funding Requirement 2023/2024 - Parks and Recreation



## COUNCIL BUDGET



For Period Ending 30-Sep-2023

	ACTUAL	BUDGET	BUDGET	BUDGET
	.....2023.....	.....2023.....	.....2024.....	CHANGE
<b>GENERAL FUND</b>				
<b>Revenue</b>				
<b>PARKS/RECREATION REVENUE</b>				
Grants	0.00	(6,300.00)	(125,800.00)	(119,500.00)
Revenue & Donations	(168,442.12)	(56,500.00)	(297,000.00)	(240,500.00)
Transfer from Reserves	(160,299.97)	(235,200.00)	(305,952.00)	(70,752.00)
Total PARKS/RECREATION REVENUE	(328,742.09)	(298,000.00)	(728,752.00)	(430,752.00)
<b>ARENA REVENUE</b>				
Arena Revenue	(166,715.98)	(179,000.00)	(177,000.00)	2,000.00
Total ARENA REVENUE	(166,715.98)	(179,000.00)	(177,000.00)	2,000.00
Total Revenue	(495,458.07)	(477,000.00)	(905,752.00)	(428,752.00)
<b>Expense</b>				
<b>PARKS/RECREATION EXPENSES</b>				
Wages & Benefits	123,360.52	274,183.00	337,536.00	63,353.00
Materials & Supplies	19,970.94	25,500.00	24,000.00	(1,500.00)
Telephone	4,233.40	2,800.00	3,900.00	1,100.00
Training	4,181.94	7,000.00	7,000.00	0.00
Truck Charges	7,966.55	5,000.00	9,000.00	4,000.00
Capital	89,632.41	290,200.00	720,752.00	430,552.00
Transfer to Reserves	97,000.00	79,500.00	194,500.00	115,000.00
Total PARKS/RECREATION EXPENSES	346,345.76	684,183.00	1,296,688.00	612,505.00
<b>ARENA EXPENSES</b>				
Wages & Benefits	258,253.55	170,969.00	236,673.00	65,704.00
Repairs & Maintenance	49,402.61	68,000.00	63,866.00	(4,134.00)
Utilities	85,711.18	90,975.00	92,975.00	2,000.00
Insurance	14,314.32	14,500.00	15,000.00	500.00
Capital	134,583.96	0.00	0.00	0.00
Transfer to Reserves	100,000.00	100,000.00	100,000.00	0.00
Total ARENA EXPENSES	642,265.62	444,444.00	508,514.00	64,070.00
<b>AMPHITHEATRE</b>				
Utilities	35.92	400.00	550.00	150.00
Total AMPHITHEATRE	635.92	400.00	550.00	150.00

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**IROQUOIS TENNIS & LAWN BOWLING**

Repairs & Maintenance	11,666.50	7,000.00	7,100.00	100.00
Insurance	1,625.40	1,600.00	1,700.00	100.00
Capital	64,452.08	0.00	0.00	0.00

**Total IROQUOIS TENNIS & LAWN BOWLING**

77,743.98	8,600.00	8,800.00	200.00
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**OUTDOOR RINKS**

Repairs & Maintenance	676.56	3,000.00	5,000.00	2,000.00
Capital	1,526.39	0.00	0.00	0.00

**Total OUTDOOR RINKS**

2,202.95	3,000.00	5,000.00	2,000.00
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**DOG PARK**

Repairs & Maintenance	1,028.84	2,350.00	2,350.00	0.00
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**Total DOG PARK**

1,028.84	2,350.00	2,350.00	0.00
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**MORRISBURG WATERFRONT COMMITTEE**

Capital	55,182.33	0.00	0.00	0.00
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**Total MORRISBURG WATERFRONT COMMITTEE**

55,182.33	0.00	0.00	0.00
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**IROQUOIS WATERFRONT COMMITTEE**

Capital	79,743.73	0.00	0.00	0.00
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**Total IROQUOIS WATERFRONT COMMITTEE**

79,743.73	0.00	0.00	0.00
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**PARKS**

Repairs & Maintenance	141,198.31	156,500.00	143,000.00	(13,500.00)
Utilities	17,419.89	24,390.00	23,390.00	(1,000.00)

**Total PARKS**

158,618.20	180,890.00	166,390.00	(14,500.00)
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**IROQUOIS GOLF CLUB**

Insurance	2,959.68	2,820.00	3,120.00	300.00
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**Total IROQUOIS GOLF CLUB**

2,959.68	2,820.00	3,120.00	300.00
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**Total Expense**

1,366,727.01	1,326,687.00	1,991,412.00	664,725.00
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**Total GENERAL FUND**

871,268.94	849,687.00	1,085,660.00	235,973.00
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# Marina



**SOUTH  
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## COUNCIL BUDGET



For Period Ending 31-Dec-2023

	ACTUAL	BUDGET	BUDGET	BUDGET
	.....2023.....	.....2023.....	.....2024.....	CHANGE
<b>GENERAL FUND</b>				
<b>Revenue</b>				
<b>MARINA REVENUE</b>				
Grants	0.00	(3,150.00)	(3,000.00)	150.00
Miscellaneous	(21,468.40)	(21,800.00)	(1,000.00)	20,800.00
Fuel Sales	(29,007.93)	(23,100.00)	(23,100.00)	0.00
Docking Fees	(69,972.42)	(57,600.00)	(65,000.00)	(7,400.00)
Transfer from Reserves	(15,528.00)	(15,528.00)	0.00	15,528.00
Total Revenue	(135,976.75)	(121,178.00)	(92,100.00)	29,078.00
<b>Expense</b>				
<b>MARINA EXPENSES</b>				
Wages & Benefits	28,675.39	25,408.00	39,298.00	13,890.00
Training	316.39	500.00	0.00	(500.00)
Bank Charges	2,906.12	2,400.00	3,000.00	600.00
Advertising & Supplies	892.14	1,500.00	1,500.00	0.00
Gasoline & Diesel	24,734.93	19,058.00	19,058.00	0.00
Utilities	7,320.16	7,300.00	7,300.00	0.00
Loan Repayments	5,150.00	5,150.00	5,150.00	0.00
Repairs & Maintenance	17,265.11	13,050.00	13,057.00	7.00
Insurance	1,238.76	1,300.00	1,300.00	0.00
Transfer to Reserve/ Reserve Funds	0.00	9,184.00	2,437.00	(6,747.00)
Capital Expenditures	35,965.00	36,328.00	0.00	(36,328.00)
Total Expense	124,464.00	121,178.00	92,100.00	(29,078.00)
Total GENERAL FUND	(11,512.75)	0.00	0.00	0.00

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# Campsite



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## COUNCIL BUDGET



For Period Ending 31-Dec-2023

	ACTUAL	BUDGET	BUDGET	BUDGET
	.....2023.....	.....2023.....	.....2024.....	CHANGE
<b>GENERAL FUND</b>				
<b>Revenue</b>				
<b>CAMPSITE REVENUE</b>				
Grants	0.00	(3,150.00)	(3,000.00)	150.00
Rental Revenue	(137,582.03)	(133,500.00)	(126,000.00)	7,500.00
Transfer from Reserves	(1,400.00)	0.00	(110,000.00)	(110,000.00)
Total Revenue	(138,982.03)	(136,650.00)	(239,000.00)	(102,350.00)
<b>Expense</b>				
<b>CAMPSITE EXPENSES</b>				
Wages & Benefits	28,305.46	25,408.00	39,298.00	13,890.00
Bank Charges	2,958.04	3,200.00	3,200.00	0.00
Utilities	17,865.19	21,100.00	21,600.00	500.00
Repairs & Maintenance	12,212.14	11,800.00	11,800.00	0.00
Capital	1,400.00	7,500.00	110,000.00	102,500.00
Transfer to Reserves	0.00	67,642.00	53,102.00	(14,540.00)
Total Expense	62,740.83	136,650.00	239,000.00	102,350.00
Total GENERAL FUND	(76,241.20)	0.00	0.00	0.00

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# RECREATION PROGRAMMING



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# 2023 ACCOMPLISHMENTS:

## Staffing

- The addition of a Full-time Recreation Coordinator in July 2023 has allowed for a larger focus on growing the recreational offerings offered by South Dundas while allowing us to perform more outreach support to volunteer lead recreation within South Dundas. While also being able to run an in-house trial program lead by the Recreational Coordinator to test the market for new programs.

## Registration data from Jan 2023 – Nov 10, 2023

Registration Online	Registration Person	in	Total Registration	Waitlisted
1111	453		1564	54



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## Break Camps/ PA Day Camp

- March Break Camp- Full registration at 20- some waitlists accommodated.
- Offered 8 weeks of Summer Camps. 4 satellite locations, no cancelled weeks. 65 – 100% capacity limits filled.
- Offered additional support for children with special needs, program adaptations and accessibility. Included ability for parents to give us information in advance through registration process. 4 children attended our camps consistently that are on the Autism Spectrum.
- Waterpark and Beach out-trips
- Included South Dundas Fire Department visit and engagement.
- Offered new before and after care at PA Day camp programs.



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### Swimming (Morrisburg & Iroquois)

- Hosted Waterfront Junior Lifeguard Competition- registrants from south Dundas, cardinal, Johnston, and north Dundas.
- Adult Swim Lessons (New requested offering)
- Successful completion of Youth Lifeguard Certification courses
- Successful recruitment to Junior Lifeguard program to aide in the recruitment and retention of lifeguard/swim instructor staff.

### Adult Programming

- Offered Beginner Line Dance courses with full registration/waitlists. Additional courses were created to accommodate.
- New successful Fitness Program- Pump & Tone
- Virtual Yoga option programming continues to be successful throughout the year.
  - Virtual Hatha Yoga (17)
  - Virtual Chair Yoga (19)

### Senior Programming

- Senior Art Program- full registration/waitlists. Additional course created.
- Senior Fitness- 4 programs bi- weekly, all full registration/ waitlists generated.



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### Early Years programs (New offering)

- Offered new varieties of programming such as Dinosaur Discovery and Music Explorers
  - Dinosaur Discovery
  - Music Explorers
  - Parent & Tot – Musical Exploration
  - Parent & Tot - St Patrick's Day Event
  - Parent & Tot – Easter Event
  - Spooky Crafts & Games Halloween Event

### School Age Programs (New offering)

- Offered new varieties of programming such as sewing for kids.
- Created a new before school Stick and Puck time that is very popular.
- Girls in STEM Program (6 – 10)

### Youth Programming (New offering)

- Offered new varieties of programming such as Girls Hockey- Drills, Skills & Games
- Sewing for Youth
- Girls in STEM Program (11 – 14 years)
- Girls Hockey- Drills, Skills & Games (11 – 14 years)
- 13 + Stick & Puck Drop In- High weekly attendance- average 15.
- Babysitting Course- Full registration/ Waitlist accommodation
- Home Alone Course- Full registration

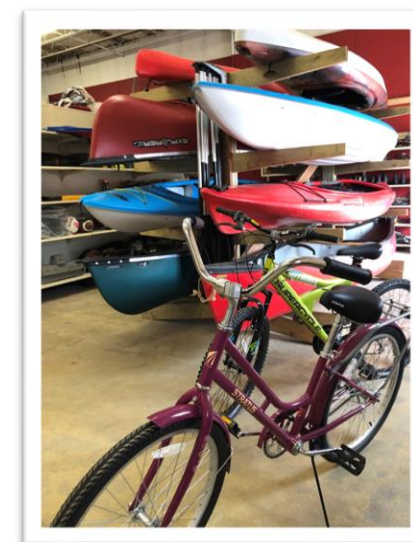


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## Events/ Community Engagement

- Offered Training in Autism to community groups. Over 30 participants from various community groups such as Skating Club, Library, Early ON, Taekwondo, municipal recreation instructors, lifeguards, fire department etc.
- Added additional Public Skate time added to Sundays.
- Worked with the volunteers from South Dundas Ball Hockey League to get their league up and running at the Morrisburg Arena.
- Supporting the Parks & Facilities Staff in community Programs
- Hosted 4 Community Cleanup days in the spring.
- Worked with Volunteers and staff to provide gardening supplies to South Dundas Flower Beds
- Supported sports programs with the installation and financial supporting of new Soccer Nets for South Dundas Soccer. As well as waterline installed at Jay's Care Diamond in Morrisburg.
- Expanding and modernized the lending library offerings.



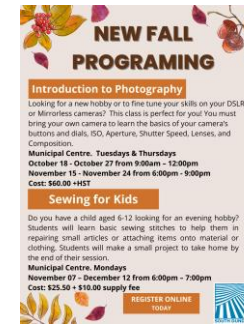
**SOUTH  
DUNDAS**

## 2023 BUDGET VARIANCES:

- Revenue did not meet expectations due to Canada Summer Jobs funding.
- Capital Expenditures is overspent however, this was offset by a donation from the South Dundas Soccer Program as they had fundraised for an additional set of nets.

## 2024 BUDGET NOTABLES:

- Provide additional programming make use of Community Kitchen Space in Justice Building
- Lending Library going onto the booking system. Working with Facilities Staff to add Facilities to online booking system.
- Increase storage space in SDMC where a majority of programs take place.
- Offer new hybrid Camp and Swim Lesson program. By allowing residents to sign their youth up for a summer camp which includes swimming lessons at the Morrisburg Beach.
- Offering before and after care to camps to increase revenue and offset deficits from these camps.
- Continue to offer and expand over 50+ programs in SD.
- Develop more Health and Wellness programming – nutrition, food prepping, cooking, yoga, meditation.
- Develop more leisure and cultural programming – gardening, horticulture, music etc.
- Enhance Youth Engagement, Wellness, Volunteerism, and program offerings.





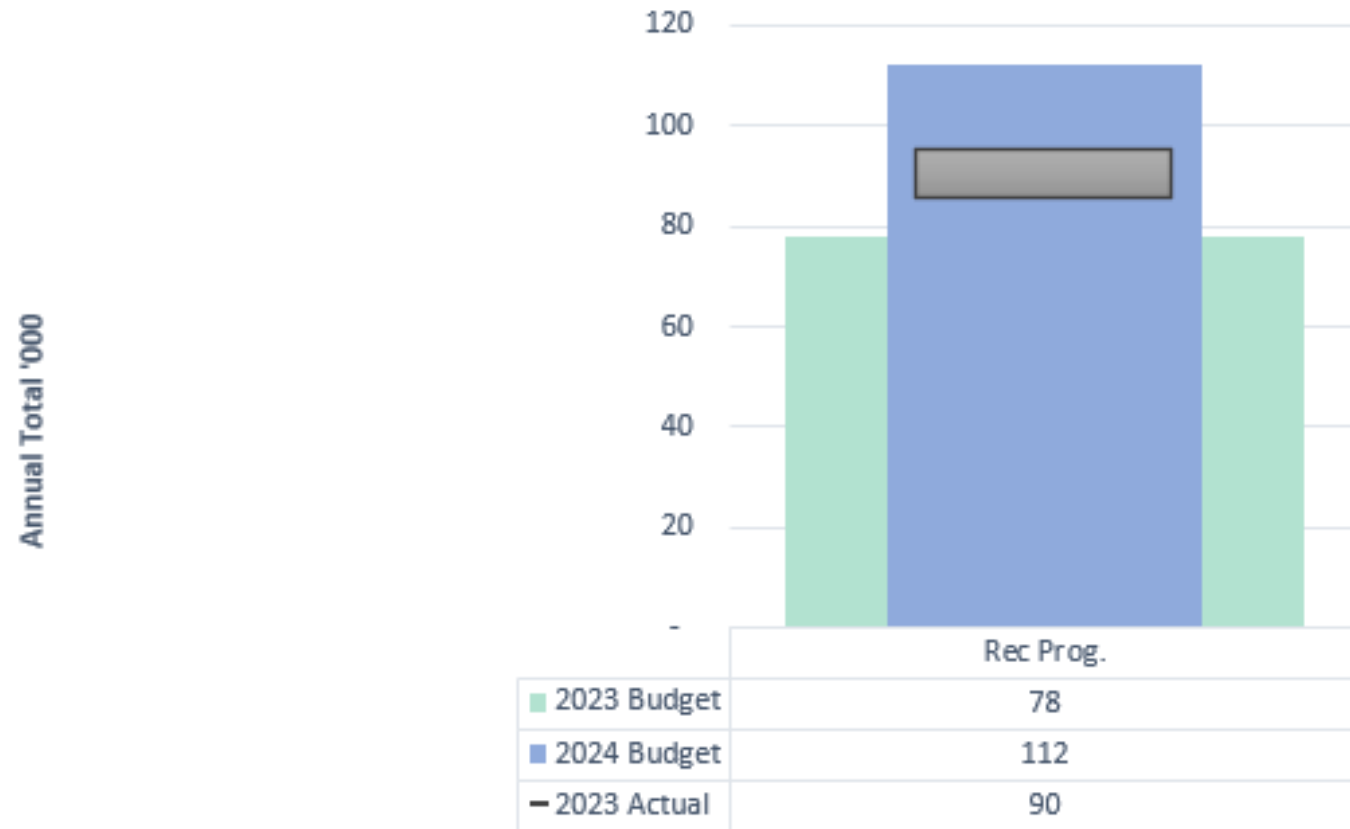
## Capital Budget 2024

### ➤ SDMC 3<sup>rd</sup> Floor Cabinets



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## Funding Requirement 2023/2024 - Rec Programming



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## COUNCIL BUDGET



For Period Ending 31-Dec-2023

	ACTUAL	BUDGET	BUDGET	BUDGET
	.....2023.....	.....2023....	.....2024.....	CHANGE
<b>GENERAL FUND</b>				
<b>Revenue</b>				
<b>REC PROGRAM REVENUES</b>				
Rec Program-Grants & Funding Revenue	(4,094.00)	(14,700.00)	(14,000.00)	700.00
Rec Program-Program Registration Reven	(82,749.90)	(75,000.00)	(75,000.00)	0.00
Rec Program- Trf Reserve/ Reserve Fund	(37,669.00)	(37,669.00)	(12,500.00)	25,169.00
Total Revenue	(124,512.90)	(127,369.00)	(101,500.00)	25,869.00
<b>Expense</b>				
<b>RECREATION PROGRAMMING EXPENSES</b>				
Wages & Benefits	108,562.96	95,596.00	130,035.00	34,439.00
Professional Development	1,452.64	1,500.00	2,500.00	1,000.00
Mileage	158.29	500.00	500.00	0.00
Adopt a Garden & Pitch In	2,088.21	2,500.00	2,500.00	0.00
Materials & Supplies	7,970.32	12,000.00	10,000.00	(2,000.00)
Telephone & Software	421.54	300.00	725.00	425.00
Contracts & Consulting	55,752.13	55,000.00	55,000.00	0.00
Capital	39,452.06	37,669.00	12,500.00	(25,169.00)
Total Expense	215,858.15	205,065.00	213,760.00	8,695.00
Total GENERAL FUND	91,345.25	77,696.00	112,260.00	34,564.00


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# FACILITIES



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## 2023 ACCOMPLISHMENTS:

- Completed Phase 2, Detailed Design, of the Arena Entrance Project.
- The Morrisburg Arena has 3 organizations (Figure Skating, Minor Hockey, Junior C Lions) and 7 private hockey leagues on a recurring weekly basis.
- The Morrisburg Arena held 25 one-time private ice rentals from January 1 – April 5 and this rate is remaining for the beginning of the 2023/2024 season.
- The PRF department was selected and ran the Tim Hortons Holiday Smile Cookie campaign to raise money for the Iroquois Outdoor Rink.
- Introduced corporate sponsored ice time at the Morrisburg Arena where local business could sponsor a minimum of 4 consecutive sessions at \$80.00/Hr+HST. By November 2023, 13 public ice times were sponsored.
- Sold 7 new advertisement spaces in the Morrisburg Arena, for a total of 39.
- Created, put out, and awarded the tender for the brand-new electric Zamboni.
- Tendered out the Morrisburg Arena Zamboni Advertisement for the first time and received 5 competitive bids.



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## 2023 ACCOMPLISHMENTS (cont'd):

- Awarded the tender for the Iroquois Civic Centre Architectural Study & Schematic Design. The architectural study and schematic design are currently underway.
- Awarded the tender for the Justice Building Bathroom Re-design for the seaway era washroom facility.
- Completed the installation of 2 new garage doors at the Williamsburg Garage and repairs to the remaining doors.
- Coordinated and worked with all local festivals, parades and events organizing committees to ensure Municipal support for all events, such as Apple and Harvest Fest, Tubies weekend, Lions Club Fundraisers, Santa Claus Parade, etc.
- Completed the Matilda Hall floor and bathroom upgrades that featured accessible stalls.
- Awarded and completed the construction for the Lawn Bowling Shed in Iroquois.
- Awarded the tender for the Iroquois Campground Storage Building after completing the design work in 2023. Construction to begin in 2024.
- Completed the replacement of eavestroughs and basement windows at Riverside Rec Hall.



## 2023 ACCOMPLISHMENTS (cont'd):

- Completed the replacement of eavestroughs at the Archives/Storage Building Facility
- Replaced the interlock at Brinston Park Canteen using a mix of in-house and contractor skills.
- Completed renovations to the Justice Building Kitchen, previously Meals on Wheels, to make the space available for rent and for use for South Dundas Recreational Programming
- Completed roofing repairs at both Williamsburg Public Works Garage and Iroquois Fire Stations to repair long-term leaking roofs.
- Successfully dealt with the emergency repair to the sewer lateral for the Morrisburg Arena.
- Maintained and cleaned all the South Dundas public washroom facilities in 2023 during the summer month utilizing a 7-day work rotation with 2 staff members on coverage for all weekends to keep up facilities in good standing for tourists and visitors to the area.



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## 2023 BUDGET VARIANCES:

- The Morrisburg Arena sewer lateral emergency repair was estimated to have a final cost of approximately \$130,000. However, this does give more certainty to a previously unknown piece of infrastructure at this facility.
- Snow Removal – At many facilities the snow season led to additional plowing in January-March 2023.
- Janitorial supplies saw additional spending from the transfer of Plaza to be within the Facilities budget along with inflationary pressure and higher demand at facilities.
- The FES Department had approval to install cameras at their facilities and this resulted in a variance in their budget.
- OH Waste Services (dumpsters) saw inflationary pressures and increased demand in 2023.
- Roads/Buildings repairs in October due to the small leak at the Williamsburg Garage.
- Plaza Repairs and Maintenance – staff made the decision to do a larger repair on the potholes which came at a higher cost however, resulted in a better stop gap for the mall users.



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## 2024 BUDGET:

Staff have developed a budget with consideration given to must-have repairs and project competition to ensure the facilities remain safe and in an occupiable state while ensuring the funding is being spent in a future planning manner. Council will note that many projects have been removed or delayed by staff to reduce the overall cost to the taxpayer. However, the facilities are still typically a large contributor to the infrastructure deficit held by the Municipality.

Key Projects for 2024 are as follows:

- Iroquois Plaza Greenspace Expansion
- Continue to maintain the exterior of the Carman House
- Upgrades to the Williamsburg Park Washrooms to put them on a timer system to allow the building to be used by park users.
- Minor Capital projects to complete previous improvements to spaces and to ensure that spaces remain in good repair for users.



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## CAPITAL BUDGET 2024

- Matilda Hall – Carpet Stage & Curtain
- Public Works – OH Door Repair
- Public Works – Windows
- Archives – Storm Drainage Upgrades
- Williamsburg Rec. Bldg – Timers
- Justice Bldg – Washroom Design
- Iroquois Beach – Ventilation



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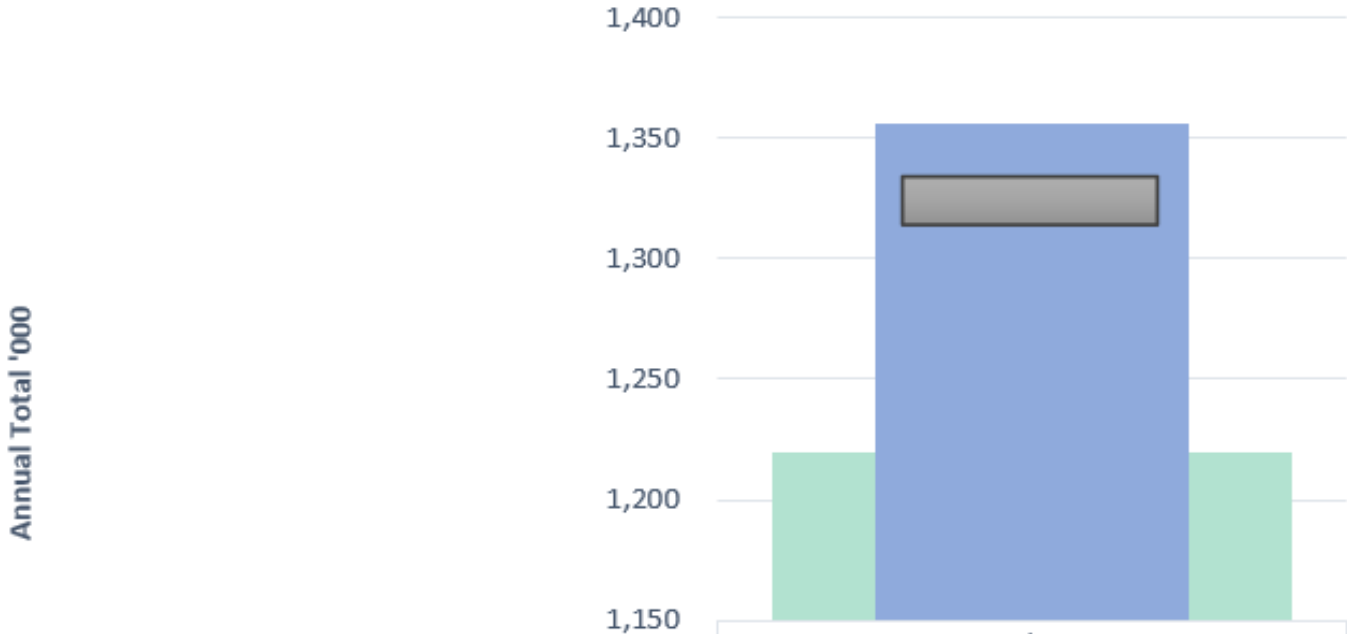
## CAPITAL BUDGET 2024 (cont'd)

- Iroquois Civic Centre Architectural Study
- Carmen House
- SDMC – Front Step Repairs
- Matilda Hall/Arena – Floor Machine
- Replacement Tables and Chairs
- Iroquois Plaza 50/50 Grant – IDBG
- Iroquois Plaza/Frank St – Parking lot removal and Seeding
- Asphalt Patching



**SOUTH  
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# Funding Requirement 2023/2024 - Facilities



	Facilities
2023 Budget	1,220
2024 Budget	1,356
2023 Actual	1323



# Municipality of South Dundas

## COUNCIL BUDGET



For Period Ending 30-Sep-2023

	ACTUAL	BUDGET	BUDGET	BUDGET
	.....2023.....	.....2023.....	.....2024.....	CHANGE
<b>GENERAL FUND</b>				
<b>Revenue</b>				
<b>FACILITIES REVENUE</b>				
Facilities - Transfers from Reserves	(246,126.05)	(225,580.00)	(255,258.00)	(29,678.00)
Facilities - Revenue	(42,753.60)	(42,420.00)	(30,000.00)	12,420.00
Williamsburg Library- Rent Revenue	(8,299.02)	(7,580.00)	(8,614.00)	(1,034.00)
Archives Revenue	(23,734.00)	(59,234.00)	(51,664.00)	7,570.00
P.O.A.- Rent & Fines Revenue	(101.52)	(2,865.00)	0.00	2,865.00
Justice Building- OPP/Court Revenue	(97,817.02)	(105,987.00)	(99,051.00)	6,936.00
SDMC- Rent Revenue	(47,594.04)	(46,600.00)	(47,400.00)	(800.00)
SDMC Library- Rent Revenue	(19,601.67)	(17,902.00)	(20,347.00)	(2,445.00)
Iroquois Civic Building- Rent Revenue	(1,426.88)	(700.00)	(1,100.00)	(400.00)
Iroquois Civic Building- Library Rent	(11,000.34)	(10,046.00)	(11,418.00)	(1,372.00)
Iroquois Civic Building - Donations	(6,100.00)	0.00	0.00	0.00
SLMC- Debt Repayment 20 Years	(19,379.64)	(19,380.00)	(19,380.00)	0.00
50 - 50 Funding	(18,517.60)	(17,500.00)	(50,000.00)	(32,500.00)
Dundas Registry Office- Rent Revenue	(31,798.59)	(30,406.00)	(30,406.00)	0.00
Matilda Hall Rental	(11,275.44)	(9,691.00)	(10,734.00)	(1,043.00)
Carman House Museum- Wage Subsidy	0.00	(4,200.00)	(1,400.00)	2,800.00
Carman House Museum- Apartment Rent	(7,107.62)	(6,548.00)	(6,712.00)	(164.00)
Total FACILITIES REVENUE	(592,633.03)	(606,639.00)	(643,484.00)	(36,845.00)
Total Revenue	(592,633.03)	(606,639.00)	(643,484.00)	(36,845.00)



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**Expense****FACILITIES EXPENSES**

Wages & Benefits	567,632.35	445,431.00	412,659.00	(32,772.00)
Materials & Supplies	42,797.54	44,400.00	52,500.00	8,100.00
Training	3,534.30	3,500.00	3,500.00	0.00
Telephone	2,714.70	2,600.00	2,700.00	100.00
Insurance	23,739.40	23,500.00	25,000.00	1,500.00
Truck Charges	12,964.26	12,500.00	12,500.00	0.00
Capital	0.00	268,000.00	335,258.00	67,258.00
Transfer to Reserve/ Reserve Funds	462,024.00	444,524.00	578,498.00	133,974.00

**Total FACILITIES EXPENSES**

1,115,406.55	1,244,455.00	1,422,615.00	178,160.00
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**DUNBAR**

Repairs & Maintenance	2,318.35	2,000.00	2,000.00	0.00
Utilities	4,548.69	4,400.00	4,200.00	(200.00)

**Total DUNBAR**

6,867.04	6,400.00	6,200.00	(200.00)
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**RIVERSIDE HEIGHTS**

Repairs & Maintenance	4,588.83	8,000.00	5,000.00	(3,000.00)
Utilities	4,901.66	4,975.00	4,900.00	(75.00)

**Total RIVERSIDE HEIGHTS**

9,490.49	12,975.00	9,900.00	(3,075.00)
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**WILLIAMSBURG REC**

Utilities	4,943.90	4,000.00	4,100.00	100.00
Repairs & Maintenance	1,192.13	2,500.00	2,500.00	0.00
Snow Removal	2,574.53	3,000.00	0.00	(3,000.00)

**Total WILLIAMSBURG REC**

8,710.56	9,500.00	6,600.00	(2,900.00)
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**ARCHIVES**

Wages & Benefits	9,675.70	11,418.00	0.00	(11,418.00)
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**SOUTH  
DUNDAS**

Materials & Supplies	5,292.98	5,000.00	4,000.00	(1,000.00)
Repairs & Maintenance	4,815.98	8,000.00	7,000.00	(1,000.00)
Utilities	11,514.53	9,300.00	11,900.00	2,600.00
Consulting Fees	26,821.00	40,000.00	34,145.00	(5,855.00)
Capital	12,482.91	0.00	0.00	0.00
Total ARCHIVES	70,603.10	73,718.00	57,045.00	(16,673.00)
<b>BRINSTON</b>				
Repairs & Maintenance	1,514.85	4,000.00	4,000.00	0.00
Utilities	3,221.38	3,700.00	3,200.00	(500.00)
Total BRINSTON	4,736.23	7,700.00	7,200.00	(500.00)
<b>JUSTICE BUILDING</b>				
Repairs & Maintenance	23,074.32	23,000.00	22,109.00	(891.00)
Utilities	22,751.88	15,740.00	16,550.00	810.00
Total JUSTICE BUILDING	45,826.20	38,740.00	38,659.00	(81.00)
<b>SOUTH DUNDAS MUNICIPAL CENTRE</b>				
Elevator Maintenance Contract	5,300.36	7,000.00	7,000.00	0.00
Repairs & Maintenance	23,021.12	25,500.00	35,300.00	9,800.00
Utilities	35,672.36	30,400.00	32,600.00	2,200.00
Total SOUTH DUNDAS MUNICIPAL CENTRE	63,993.84	62,900.00	74,900.00	12,000.00
<b>FIRE HALLS</b>				
Repairs & Maintenance	30,857.49	30,000.00	14,200.00	(15,800.00)
Utilities	24,629.72	28,000.00	28,000.00	0.00
Total FIRE HALLS	55,487.21	58,000.00	42,200.00	(15,800.00)
<b>IROQUOIS CIVIC BUILDING</b>				
Repairs & Maintenance	19,106.59	19,000.00	20,383.00	1,383.00
Utilities	20,136.39	17,900.00	16,400.00	(1,500.00)
Capital	3,211.89	0.00	0.00	0.00
Total IROQUOIS CIVIC BUILDING	42,454.87	36,900.00	36,783.00	(117.00)
<b>PLAZA MAINTENANCE</b>				
Wages & Benefits	37,522.41	68,022.00	68,022.00	0.00
Repairs & Maintenance	35,076.76	32,000.00	27,000.00	(5,000.00)
Snow Removal	40,275.97	30,000.00	54,141.00	24,141.00
Total PLAZA MAINTENANCE	112,875.14	130,022.00	149,163.00	19,141.00



**SOUTH  
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**PW GARAGES**

Repairs & Maintenance	22,965.69	12,000.00	16,700.00	4,700.00
Utilities	36,286.74	36,050.00	36,500.00	450.00

Total PW GARAGES	59,252.43	48,050.00	53,200.00	5,150.00
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**IROQUOIS BEACH HOUSE**

Utilities	1,307.61	1,250.00	1,250.00	0.00
Repairs & Maintenance	1,811.43	2,500.00	2,000.00	(500.00)

Total IROQUOIS BEACH HOUSE	3,119.04	3,750.00	3,250.00	(500.00)
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**OUTDOOR RINKS**

Repairs & Maintenance	3,413.88	2,250.00	1,000.00	(1,250.00)
Utilities	2,135.54	2,900.00	3,250.00	350.00

Total OUTDOOR RINKS	5,549.42	5,150.00	4,250.00	(900.00)
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**BRINSTON PARK**

Capital	116,073.35	0.00	0.00	0.00
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Total BRINSTON PARK	116,073.35	0.00	0.00	0.00
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**DUNDAS REGISTRY OFFICE**

Repairs & Maintenance	8,611.23	9,000.00	8,616.00	(384.00)
Utilities	6,177.89	5,800.00	6,000.00	200.00

Total DUNDAS REGISTRY OFFICE	14,789.12	14,800.00	14,616.00	(184.00)
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**MORRISBURG BEACH HOUSE**

Utilities	1,864.02	1,920.00	2,000.00	80.00
Repairs & Maintenance	848.87	2,500.00	2,000.00	(500.00)

Total MORRISBURG BEACH HOUSE	2,712.89	4,420.00	4,000.00	(420.00)
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**MORRISBURG WATERFRONT WASHROOMS**

Utilities	2,562.46	1,900.00	2,300.00	400.00
Repairs & Maintenance	1,270.69	1,000.00	1,000.00	0.00

Total MORRISBURG WATERFRONT WASHROOMS	3,833.15	2,900.00	3,300.00	400.00
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**SPLASH PAD WASHROOMS**

Utilities	818.04	900.00	900.00	0.00
Repairs & Maintenance	822.63	2,000.00	1,500.00	(500.00)

Total SPLASH PAD WASHROOMS	1,640.67	2,900.00	2,400.00	(500.00)
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**SOUTH  
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**MATILDA HALL**

Repairs & Maintenance	7,477.26	15,000.00	15,000.00	0.00
Utilities	17,879.29	21,000.00	20,000.00	(1,000.00)
Capital	123,194.90	0.00	0.00	0.00

## Total MATILDA HALL

148,551.45	36,000.00	35,000.00	(1,000.00)
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**CARMAN HOUSE MUSEUM**

Wages & Benefits	863.70	12,686.00	12,958.00	272.00
Farmers Market	(200.00)	0.00	0.00	0.00
Repairs & Maintenance	5,710.03	6,000.00	4,350.00	(1,650.00)
Utilities	7,710.61	7,100.00	8,600.00	1,500.00
Insurance	1,833.84	1,800.00	1,900.00	100.00
Capital	1,053.80	0.00	0.00	0.00

## Total CARMAN HOUSE MUSEUM

16,971.98	27,586.00	27,808.00	222.00
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## Total Expense

1,908,944.73	1,826,866.00	1,999,089.00	172,223.00
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## Total GENERAL FUND

1,316,311.70	1,220,227.00	1,355,605.00	135,378.00
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**SOUTH  
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# Economic Development



**SOUTH  
DUNDAS**

## 2023 ACCOMPLISHMENTS:

- Public Lands Map initiated
- Attended Dragon's Investors Event for Hotel Recruitment
- 2023 Council Breakfast and Awards Ceremony
- Managed the Community Improvement Plan including review and processing of applications and issuing of payments - 4 applications approved
- Staff liaison for Economic & Community Development Committee
- Continued use of the Ec Dev CRM and Mass Email systems
- Pre-consultation meeting with Safavieh Home Furnishings Ltd. for site plan Control



## LOOKING AHEAD AT 2024:

- Accessing Regional Services for Economic Development and Tourism including:
  - SDG Counties
  - Regional Tourism Ontario
  - Eastern Ontario Training Board
  - Cornwall Business Enterprise Centre
  - Job Zone
- Municipal Land Surveys to be completed
- Starting Promotion of Municipal Property for Development
- Industrial Park Fibre Internet
- Investment Attraction: Housing, Childcare, Workforce, Growth Study, Water/Sewer Capacity Study
- Continue implementation of the Tourism Strategy





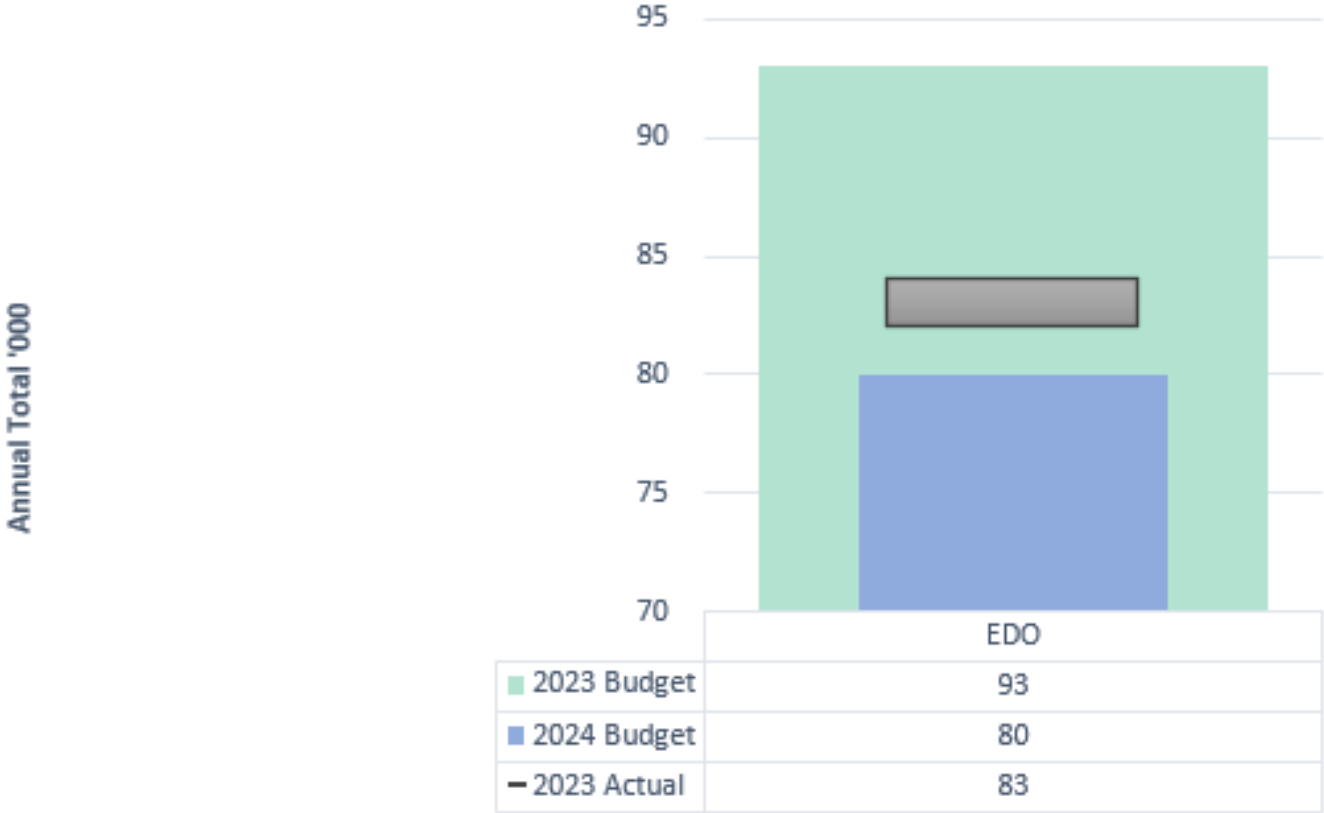
## CAPITAL

- Replace Giant Tiger Mural(s)



**SOUTH  
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# Funding Requirement 2023/2024 - Economic Development



## COUNCIL BUDGET



For Period Ending 31-Dec-2023

	ACTUAL	BUDGET	BUDGET	BUDGET
	.....2023.....	.....2023.....	.....2024.....	CHANGE
<b>GENERAL FUND</b>				
<b>Revenue</b>				
<b>EDO REVENUE</b>				
EDO- Grants	0.00	(3,500.00)	(2,000.00)	1,500.00
EDO- Sponsors & Other Revenue	(1,000.00)	(1,500.00)	(1,500.00)	0.00
EDO- Trf from Reserve/ Reserve Funds	(5,900.00)	(5,900.00)	(30,000.00)	(24,100.00)
Total Revenue	(6,900.00)	(10,900.00)	(33,500.00)	(22,600.00)
<b>Expense</b>				
<b>EDO EXPENSES</b>				
Memberships & Conferences	4,767.15	5,000.00	4,750.00	(250.00)
Mileage	526.51	500.00	500.00	0.00
Materials & Supplies	892.42	1,500.00	1,250.00	(250.00)
Special Projects & Marketing	63,644.83	91,400.00	76,900.00	(14,500.00)
Capital Expenditures	10,558.59	5,900.00	30,000.00	24,100.00
Transfer to Reserve/ Reserve Funds	10,000.00	0.00	0.00	0.00
Total Expense	90,389.50	104,300.00	113,400.00	9,100.00
Total GENERAL FUND	83,489.50	93,400.00	79,900.00	(13,500.00)



**SOUTH  
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# PIIL & Grants



**SOUTH  
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## 2024 Budget Notables

- Increase in retained Payment In Lieu (PIL) revenue - \$49,000
- Increase in Ontario Municipal Partnership Fund (OMPF) transfer - \$35,100
- Reserve transfer to reduce inflation impact is not proposed – (\$175,000)





Municipality of South Dundas  
COUNCIL BUDGET



For Period Ending 31-Dec-2023

	ACTUAL	BUDGET	BUDGET	BUDGET
	.....2023.....	.....2023.....	.....2024.....	CHANGE
<b>GENERAL FUND</b>				
<b>Revenue</b>				
<b>PIL, INTEREST, GRANT/SUBSIDIES REVENUE</b>				
Supplementary/ Omitted Taxes	(51,430.09)	(59,000.00)	(59,000.00)	0.00
Right of Ways	(15,203.40)	(15,000.00)	(15,000.00)	0.00
Payment in Lieu- Not Shared	(129,433.79)	(86,000.00)	(135,000.00)	(49,000.00)
Payment In Lieu- Shared	(13,297.50)	(13,300.00)	(13,300.00)	0.00
Tax Interest Collectible	(159,373.20)	(158,000.00)	(159,000.00)	(1,000.00)
Ontario Power Generation Dam Propertie	(110,407.30)	(110,407.00)	(110,407.00)	0.00
Ontario Municipal Partnership Fund	(1,236,900.00)	(1,236,900.00)	(1,272,000.00)	(35,100.00)
St. Lawrence Parks Commission Acreage	(5,444.00)	(5,444.00)	(5,444.00)	0.00
Inflation Mitigation	0.00	(175,000.00)	0.00	175,000.00
Total Revenue	(1,721,489.28)	(1,859,051.00)	(1,769,151.00)	89,900.00
Total GENERAL FUND	(1,721,489.28)	(1,859,051.00)	(1,769,151.00)	89,900.00



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DUNDAS**

# Health Services



**SOUTH  
DUNDAS**

## 2024 Budget Notables

- Industrial Park Debt Charges funded from proceeds of property sale - \$105,338
- Taylor Road Bridge Debt Charges moved to Public Works budget – (\$41,146)



**SOUTH  
DUNDAS**

Municipality of South Dundas  
COUNCIL BUDGET



GL5410

Date : Jan 11, 2024

Page : 1

Time : 2:24 pm

For Period Ending 31-Dec-2023

	ACTUAL	BUDGET	BUDGET	BUDGET
	.....2023....	.....2023.....	.....2024.....	CHANGE
<b>GENERAL FUND</b>				
<b>Revenue</b>				
<b>DEBT CHARGES REVENUE</b>				
Doctor Recruitment - Transfer from Res	(325.00)	0.00	0.00	0.00
OILC- Transfer from Reserve	(519,620.00)	(519,620.00)	(466,777.00)	52,843.00
Total Revenue	(519,945.00)	(519,620.00)	(466,777.00)	52,843.00
<b>Expense</b>				
<b>DEBT CHARGES EXPENSE</b>				
OIPC Loan Repayments- Iroquois Medical	51,682.68	51,683.00	51,683.00	0.00
OIPC Loan Repayments- SDMC	200,000.04	200,000.00	200,000.00	0.00
OIPC Loan Repayments- Industrial Park	109,058.20	109,058.00	109,058.00	0.00
OILC Loan Repayments - Taylor Road Bri	27,280.80	27,281.00	0.00	(27,281.00)
OIPC Loan Interest	131,927.99	131,598.00	106,036.00	(25,562.00)
Doctor Recruitment	325.00	0.00	0.00	0.00
Total Expense	520,274.71	519,620.00	466,777.00	(52,843.00)
Total GENERAL FUND	329.71	0.00	0.00	0.00



**SOUTH  
DUNDAS**

# Crossing Guards & Conservation Authority



**SOUTH  
DUNDAS**



## 2024 Budget Notables

- South Nation Conservation Authority levy increase - \$2,730
- Reduced need for Crossing Guards due to crosswalk light installations – (\$9,750)



**SOUTH  
DUNDAS**

Municipality of South Dundas

**COUNCIL BUDGET**



For Period Ending 31-Dec-2023

	ACTUAL	BUDGET	BUDGET	BUDGET
	.....2023.....	.....2023.....	.....2024.....	CHANGE
<b>GENERAL FUND</b>				
<b>Expense</b>				
<b>CROSSING GUARDS/CONS AUTHORITY</b>				
Crossing Guards Wages & Benefits	10,431.69	17,500.00	7,750.00	(9,750.00)
South Nation Conservation	89,754.00	89,754.00	92,484.00	2,730.00
Total Expense	100,185.69	107,254.00	100,234.00	(7,020.00)
Total GENERAL FUND	100,185.69	107,254.00	100,234.00	(7,020.00)



**SOUTH  
DUNDAS**

2024 DRAFT CAPITAL BUDGET

Project/Purchase	Capital	Minor Capital	Incremental	Reserve Fund	Reserve	Grant	Donation	Tax Rate
<b>Administration -</b>								
VOIP Phone System		26,000						26,000
AV Microphones		21,000			21,000			
Records Management			60,000		60,000			-
Administration Sub-total:	-	47,000	60,000	-	81,000	-	-	26,000
<b>Economic Development &amp; Tourism - Giant Tiger Mural</b>								
		30,000			30,000			
<b>Facilities</b>								
Matilda Hall - Dishwasher + Hot Water Booster (cancel)		-						-
Matilda Hall - Roof Replacement (cancel)								
Matilda Hall - Carpet Stage + Curtains		10,000						10,000
Public Works - OH Door Repair		10,000						10,000
Public Works - Single Pane Windows		15,000						15,000
Riverside Rec Hall New Front Door (cancel)		-						-
Archives - Storm Drainage Upgrades		6,000			6,000			-
Brinston Canteen - Storage + Showers (cancel)		-						-
Williamsburg Recreation Building - Lighting and Door Timers		6,000						6,000
Justice Building OPP Flooring (cancel)		-						-
Justice Building Washroom Design (2023)			14,680	10,000	4,680			-
Iroquois Beach - Ventilation		5,000						5,000
Iroquois Beach - Spare Grinder Pump (cancel)		-						-
Iroquois Civic Centre - Water tower removal (cancel)	-							-
Iroquois Civic Centre Architectural Study (2023)			16,078	16,078				-
Carman House		15,000			6,946			8,054
SDMC - Lighting Upgrades (cancel)		-						-
SDMC - Front Step Repairs		12,500						12,500
Floor Machine - Mat Hall/Arena		9,000						9,000
Replacement Tables and Chairs - Halls		10,000						10,000
<b>Plaza</b>								
Storm & Catch Basis Camera work/Assessment			7,000					7,000
Morrisburg Cedar Hedge Removal + Arena Clean Up		3,500						3,500
Iroquois Buoy Painting and Cleaning		3,500						3,500
Iroquois Plaza 50/50 Grant 2023 - IDBG	50,000				33,982		16,018	-
Iroquois Plaza/Frank Street - Parking Lot Removal and Seeding	130,000						30,000	100,000
Skim Coat Asphalt Patching	12,000							12,000
Facilities Sub-total:	192,000	105,500	37,758	26,078	51,608	-	46,018	211,554
<b>Fire</b>								
Fire Master Plan (2023)			54,000	54,000				-
SCBA (report Aug 14)	390,500				390,500			-
Radios (20)	28,000				28,000			
Bunker Gear (8)	24,000				24,000			-
FES Sub-total:	442,500	-	54,000	54,000	442,500	-	-	-
<b>Fleet</b>								
Grader - SDG Grader via Gov Deals	75,000			75,000				-
Case Backhoe	204,000			204,000				-
Tandem Axle Plow Truck (ordered 2023)	382,603			382,603				-
Chev 3/4 Ton Van	85,000			85,000				-
Fire Pumper/Tanker (T183)	743,190			743,190				-
Fleet Sub-total:	1,489,793	-	-	1,489,793	-	-	-	-
<b>Recreation</b>								
Haldane Park	160,000				38,200	121,800		-
Morrisburg Waterfront Committee - Minor Capital List	-	17,500	43,000					60,500
Morrisburg Water Fountain		1,626			1,626			-
Morrisburg Waterfront - Historical Signage, Bell and Location		5,000			-			5,000
MWC/Lions - Viewing Platform	45,000						45,000	-
Williamsburg Replacement Swing Set	32,500							32,500
Parks - Steward Drive Park Gazebo	35,000			35,000				-
Gazebo Buildings Loyalist	35,000			35,000				-
Arena - Compressor #2 Rebuild		12,000						12,000
Play Sand & Surface Upgrades - Dunbar, Williamsburg, Glen Stewart, Loyalist, etc.		10,000						10,000
Riverside Park Accessibility Upgrades		6,000						6,000
Swing Mats & Replacement Parts		4,000						4,000
Ball Diamond Waterproof Storage Boxes & Bases (cancel)		-						-
Inventory Parks - Barriers, Pylons (cancel)		-						-
Iroquois Boat Launch		20,000						20,000
Seaway Structures Installation		8,000					8,000	-
Iroquois Waterfront Committee - Lighting	240,000						240,000	
Iroquois Waterfront Committee - Minor Capital List		40,500						40,500
Iroquois Water Fountain		1,626			1,626			-
Baseball Diamond & Soccer Field Rolling -			4,000					4,000
	547,500	126,252	47,000	70,000	41,452	121,800	293,000	194,500
Recreation Programming - SDMC 3rd Floor Cabinets		12,500			12,500			-
		12,500			12,500			-
Campsite - Garage Building	110,000				110,000			-
Recreation Sub-total:	657,500	138,752	47,000	70,000	163,952	121,800	293,000	194,500
<b>Public Works</b>								
Cameras for Sidewalk Ploughs (3)		3,088						-
Plate Packer		5,088						3,088
Sidewalk Replacement	213,696					213,696		5,088
Colquhoun Bridge (31-155) - Engineering	70,000				70,000			-
CLI ECA Storm System			49,000		40,000			9,000
Sub-total:	283,696	8,176	49,000	-	110,000	213,696	-	17,176
<b>Ashpalt</b>								
Shaver Road - postponed 2023 = (\$130,781)		168,786	Priority 1			-		168,786
Robertson Road		347,424	Priority 2			347,424		-
Chess Road		154,686	Priority 3			154,686		-
Richmire Road		27,987	Priority 4			27,987		-
Dr. Stevens		34,352	Priority 5			-		34,352
Pages Corners Road - postponed 2023 = (\$115,160)		237,769	Priority 6			237,769		-
Coughler Road - postponed 2023 = (\$ 69,220)		90,020	Priority 7			90,020		-
Hutt Road - postponed 2023 & 2024 = (\$105,000)		-						-
Rowena Road - postponed 2023 & 2024 = (\$ 25,375)		-						-
Nation Road	40,704					40,704		-
Sub-total:	1,101,728	-	-	-	-	898,590	-	203,138
PW Sub-Total:	1,385,424	8,176	49,000	-	110,000	1,112,286	-	220,315
Capital Total:	\$ 4,167,217	\$ 329,428	\$ 247,758	\$ 1,639,871	\$ 879,060	\$ 1,234,086	\$ 339,018	\$ 652,369

RESERVE / RESERVE FUNDS	2023		2024		
	<i>Unaudited</i>				
	ENDING BALANCE	2024 Proposed		ENDING BALANCE	<u>COMMENTS/EARMARKED FUNDS</u>
RESERVE FUNDS		TO	FROM		
SALE OF ASSETS	\$ 799,849.95		\$ (131,417.00)	\$ 668,432.95	Justice Bldg \$10k; Iroq CC Study \$16k; Ind Pk DC \$105k
SOUTH DUNDAS FIRE RESERVE FUND	\$ 57,740.52		\$ (54,000.00)	\$ 3,740.52	Fire Master Plan
VEHICLE REPLACEMENT RESERVE FUND	\$ 1,003,826.24	\$ 492,840.00	\$ (1,489,793.00)	\$ 6,873.24	
GAS TAX REBATE RESERVE FUND	\$ 61,708.93	\$ 347,225.00	\$ (409,086.00)	\$ (152.07)	Sidewalks (214k); Chess Rd (154k) & Nation Rd (41k)
RSL HYDRO PROMISSORY NOTE	\$ 1,569,322.34			\$ 1,569,322.34	
COMMUNITY BENEFIT EDP RESERVE	\$ 42,157.99	\$ 31,000.00		\$ 73,157.99	
PARKLAND	\$ 310,237.55		\$ (70,000.00)	\$ 240,237.55	Steward & Loyalist Park Gazebos
OCIF FUNDING	\$ 116,016.70	\$ 588,108.00	\$ (703,200.00)	\$ 924.70	Robertson (347k); Richmire (28k); Pages Corners (238k) & Coughler (90k)
RESERVES:					
GENERAL WORKING RESERVE	\$ 2,037,914.79	\$ 5,150.00	\$ (60,000.00)	\$ 1,983,064.79	Stone Chair \$60k
RECREATION - \$ FOR \$ PROJECTS	\$ 33,982.58		\$ (33,982.58)	\$ -	Iroq Plaza Gazebo
PLANNING RESERVES	\$ 49,711.00			\$ 49,711.00	
MURAL RESERVE	\$ 30,000.00		\$ (30,000.00)	\$ -	Giant Tiger Mural
LANDFILL RESERVE	\$ 661,132.22	\$ 200,000.00		\$ 861,132.22	
MARINA RESERVE	\$ 16,974.13	\$ 2,437.00		\$ 19,411.13	2024 Surplus
ROAD RESERVE	\$ 746,270.10	\$ 259,394.00	\$ (110,000.00)	\$ 895,664.10	Colquhoun Bridge Engineering (\$70k) Storm CLI ECA (\$40k)
INSURANCE RESERVE	\$ 22,383.93			\$ 22,383.93	
ECONOMIC DEVELOPMENT RESERVE	\$ 918.00			\$ 918.00	
WINTER CONTROL RESERVE	\$ 28,523.00			\$ 28,523.00	
VISIONCARE RESERVE	\$ (901.56)	\$ 4,000.00		\$ 3,098.44	
TAX WRITE OFF CONTIGENCY RESERVE	\$ 51,375.94			\$ 51,375.94	
SERVICE DELIVERY RESERVE	\$ 5,000.00			\$ 5,000.00	
Modernization Funding	\$ 31,371.12		\$ (31,371.12)	\$ -	Transfer Stn
Safe Retstart Funding	\$ 54,302.93		\$ (21,000.00)	\$ 33,302.93	Council Chamber AV
COVID-19 Recovery Funding	\$ 528.50			\$ 528.50	
ELECTION RESERVE	\$ 37,119.84	\$ 13,000.00		\$ 50,119.84	
TREASURY RESERVE	\$ 61,562.66			\$ 61,562.66	
FIRE RESERVE	\$ 353,842.50	\$ 90,000.00	\$ (442,500.00)	\$ 1,342.50	Fire Capital (SCBA)
HEALTH & SAFETY RESERVE	\$ 88,675.00			\$ 88,675.00	
RECREATION & FACILITY RESERVE	\$ 460,826.50	\$ 294,500.00	\$ (232,700.00)	\$ 505,000.50	Haldane Park
FACILITIES		\$ 211,554.00	\$ (229,180.00)		Archives Storm Drain \$6k; Justice Bldg \$4k; Carman House \$6k
ACCESSIBILITY RESERVE	\$ -			\$ -	
DEBENTURE REPAYMENTS RESERVE	\$ 331,877.62	\$ 366,944.00	\$ (361,439.00)	\$ 337,382.62	
BUILDING RESERVE	\$ 14,706.64	\$ 5,000.00		\$ 19,706.64	Future SUV replacement
RECREATION PROGRAMMING RESERVE	\$ 69,297.27		\$ (12,500.00)	\$ 56,797.27	SDMC Program Shelving
FUNERAL ASSISTANCE PROGRAM RESERVE	\$ 15,549.11	\$ 10,000.00	\$ (15,000.00)	\$ 10,549.11	
CEMETERY RESERVE	\$ 40,000.00	\$ 5,000.00		\$ 45,000.00	
ANIMAL SHELTER DONATION RESERVE	\$ 6,375.37			\$ 6,375.37	
CAMPGROUND RESERVE	\$ 259,033.03	\$ 53,102.00	\$ (110,000.00)	\$ 202,135.03	2024 Surplus & Campsite Garage
MORRISBURG WATERFRONT RESERVE	\$ 17,000.20		\$ (1,626.00)	\$ 15,374.20	
IROQUOIS WATERFRONT RESERVE	\$ 1,626.06		\$ (1,626.00)	\$ 0.06	
TOTALS	\$ 9,487,838.70	\$ 2,979,254.00	\$ (4,550,420.70)	\$ 7,916,672.00	

## EQUIPMENT REPLACEMENT SCHEDULE

Summarize by Dept Totals

	Backlog	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	TOTAL
PW	1,083,500	119,428	322,798	661,603	715,603	429,048	934,580	450,000	362,346	50,000	475,000	195,000	500,000	5,095,977
Fire	-	-	76,047	743,190	65,000	65,000	-	1,450,000	65,000	-	-	-	800,000	3,264,237
Recreation	149,500	54,253	135,335	85,000	84,500	-	65,000	55,000	-	44,500	125,000	-	165,000	759,335
ByLaw-Drainage	44,500	-	-	-	55,000	-	-	-	-	41,000	55,000	-	-	151,000
Requirement:	1,277,500	173,681	534,180	1,489,793	920,103	494,048	999,580	1,955,000	427,346	135,500	655,000	195,000	1,465,000	9,270,549
Funding:*		983,150	548,259	490,000	660,000	660,000	660,000	660,000	660,000	660,000	660,000	660,000	660,000	6,978,259
From Bldg			10,000	2,840										
Reserve Ending Balance			1,007,229	10,276	(249,827)	(83,875)	(423,455)	(1,718,455)	(1,485,801)	(961,301)	(956,301)	(491,301)	(1,296,301)	

\* returning to previous reserve funding of \$660,000 annually

Option to consider going forward: Increase funding by \$35,000 annually, starting in 2026

Funding option for future years		695,000	730,000	765,000	800,000	835,000	870,000	905,000	940,000
Reserve Ending Balance		(48,875)	(318,455)	(1,508,455)	(1,135,801)	(436,301)	(221,301)	488,699	(36,301)



2024 Municipal Grants & Donations					
Name of Organization	Purpose of Application	2024 Amount Requested	In-Kind Request	Council Decision	Event Date
Seaway District High School	Bursary	\$ 1,500.00	-		Graduation
Historical Society of South Dundas	perserve & promote SD history and heritage	\$ 2,200.00			
South Dundas Chamber of Commerce	Spring Home & Trade Show		Waive Rental Fee		May 2-4, 2024
			80 Tables		
			160 Chairs		
			4 Additional Garbage Cans		
South Dundas Canada Day Committee	Canada Day Festivities	\$ 3,000.00	Fire Dept. to supply water for rides		01-Jul-24
			Fire Dept. to supervise firework show		
			Garbage Trailer		
			Garbage cans and bags		
Galop Canal Revitalization Project	It's All About The River Event	\$ 1,200.00	Insurance		13-Jul-24
			Garbage Cans		
			Picnic Tables		
Iroquois FireFighters Association	Applefest Fireworks Display	\$ 2,500.00	-		21-Sep
Iroquois Matilda Lions Club	Chicken BBQs		Use of grassed area of Iroquois Plaza		June 15 & Sept 15
	(dates coincide with Bluegrass Festival & Applefest)		Garbage collection including bbq residue		
			6 Barricades		
			Caution Tape		
Iroquois Matilda Lions Club	Seniors Christmas Party	\$ -	Waiving of Matilda Hall rental fee		24-Nov-24
			Salt/sand for weather conditions		
			Caution Tape		
			6 Barriades		
Iroquois Matilda Lions Club	Community Gardens - Offset Maintenance Costs	\$ 1,000.00	-		Jan-Nov 2024
JW MacIntosh Community Support Services	Transportation Driver	\$ 23,300.00	-		2024
Waterfront Regeneration Trust (WRT)	Great Lakes Waterfront Trail Initiative	\$ 500.00	Staff rep to coordinate info sharing/ participate in meetings.		Ongoing
Williamsburg Harvestfest Committee	Harvestfest Event	\$ 2,500.00	Event Insurance		Sept 20-22, 2024
			10 tables		
			15 chairs		
			5 Picnic Tables		
Iroquois Apple Festival Committee	Iroquois Apple Festival	\$ 3,000.00	Bleachers from ball park		21-Sep-24
			20 picnic tables		
			20 garvage cans and extra garbage bags		
			35 tables with chairs from Civic Centre		
			Waiving of Civic Centre rental fee (inclement weather)		
			Road closures		
			20 barricades		
			Caution Tape		
			Use of Iroquois Plaza parking area, courtyard, sidewalks and grassed areas in north end of plaza		
			Use of Iroquois Fire Station generator		
			Use of power in plaza		
Santa Claus Parade	Santa Claus Parade	\$ 2,000.00	Barriers		07-Dec-24
			Use of firehall		
Iroquois Lawn Bowling	Maintenance	\$ 500.00	-		May-Sept, 2024
Tubie Committee/Jr C Lions Hockey Club	Tubie Weekend Festivities	\$ 2,500.00	Use of Municipal property - Waterfront (Events) and Roads (Parade)		Aug 2-4, 2024
			Extra picnic tables		
			Extra garbage cans		
			Barriers		
			Port-a-potties		
			Insurance		
			Security		
St. Lawrence Accoustic Stage	2024-2025 Music and Workshop Series	\$ 2,000.00			October 2024 - May 2025
Matilda Memorial Recreation Committee	Winter Carnival (weekend)	\$ 1,000.00	Waiving of Matilda Hall Rental Fee		Early 2024
Matilda Memorial Recreation Committee	Easter Egg Hunt	\$ 500.00			Spring 2024
Matilda Memorial Recreation Committee	Family Fun Day (weekend)	\$ 1,500.00			Jun-24
Matilda Memorial Recreation Committee	Pig Roast (Annual)	\$ 500.00	Waiving of Matilda Hall Rental Fee		Fall 2024
			Garbage Cans/bags		
			Extra Tables		
Matilda Memorial Recreation Committee	Tree Lighting	\$ 500.00			Dec-24
Matilda Memorial Recreation Committee	Outdoor Rink	\$ -	Barriers to block laneway to ODR through winter		Winter
The Hub For Beyond 21 Foundation	Operational Funding	\$ 10,000.00	-		Entirety of 2024
Iroquois and District Business Group	Iroquois Christmas Market	\$ 3,000.00	Use of plaza parking lot; sidewalks, courtyard and power		14-Dec-24
			Use of Adirondack chairs from beach		
			Courtyard area cleared of snow if required		
			20 Barricades		
Iroquois and District Business Group	Cheo Chili Dog Day	\$ -	Bleachers from Ball Park		22-Jun-24
			Use of plaza parking lot, grassed area north end of plaza and power.		
			20 Barricades and caution tape.		
			Road Closures (map to follow)		
			12 picnic tables		
			Use of sidewalks/courtyard for display tables and sidewalk sale		
Iroquois and District Business Group	Float with us for Austism		Use of West Area of Marina; Docks & Power		18-Aug-24
			20 Barricades		
			Caution Tape		
			12 picnic tables		
Galop Canal Music Society	Galop Canal Blueegress Festival	\$ 2,000.00	Use of Municipal property		June 13-15, 2024
			Use of landfill free of charge (2 loads)		
			Garbage barrels to be picked up		
			15 Pylons		
			Septic dumping at Iroquois Campground		
			Water fill-up at Iroquois Campground		
			Access to showers at Iroquois Campground		
		\$ 66,700.00			



## 2024 Budget Background

The Municipality of South Dundas delivers a wide variety of programs and services to residents and businesses, ensuring their needs are met by allocating the limited resources available to the Municipality for the best use. The Municipality is faced with delivering core services, addressing aging infrastructure, and long-term financial planning, while balancing the financial burden on the taxpayers as there are only limited sources of funding available to fund these goals and objectives.





The annual budget is a strategic planning document whereby the limited financial resources of the Municipality are allocated to various programs and services to achieve the Municipality of South Dundas priorities and reflects the needs of residents. The budget funds service levels, program offerings, replacement schedules as well as capital improvements, and determines the amount of taxes to be collected from residents and businesses.

The principles in the preparation of this budget may be summarized into the following:

- Maintain existing service levels
- Identify and implement efficiencies
- Ensure user fees for services are appropriate
- Ensure capital projects align with asset management principles

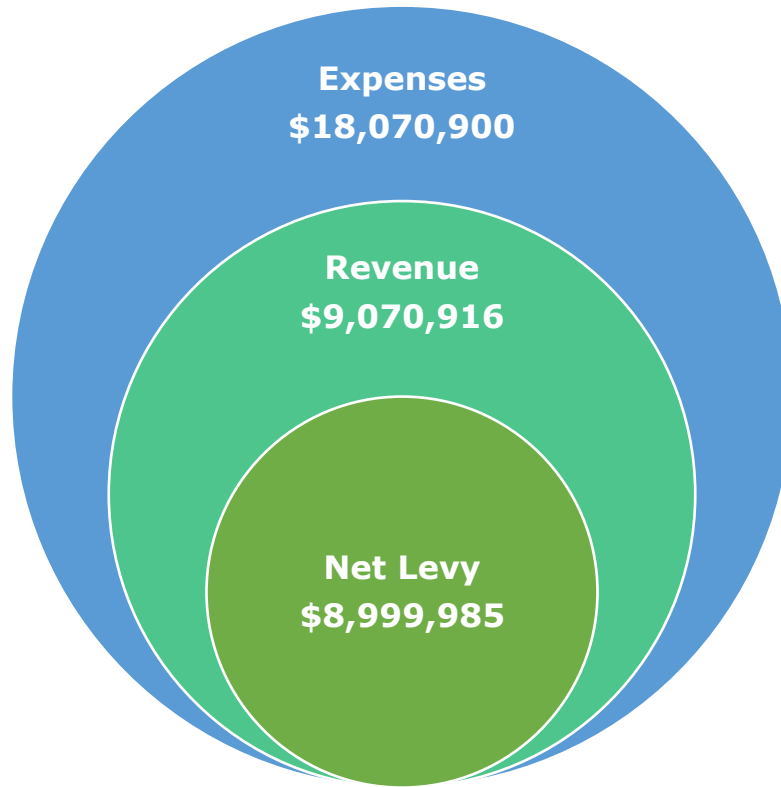
## **Budgeting Framework**

Council is required to approve a balanced budget each calendar year (January 1–December 31), before final property taxes can be billed. The operating budget includes annual expenditures for staff, materials, services, debt servicing, reserve activity, taxation, subsidy revenue and program costs. The capital budget identifies projects that will be undertaken during the year and how they will be funded, as well as on-going financial contributions towards the Municipal Asset Management Plan which was approved by Council in 2022.

During each budget development process, Council will consider staffing as well as operational and capital enhancements to increase efficiencies and effectiveness. Financial status reports of spending against budget and forecasts to year end are prepared on a regular basis for Council and Senior Management's information.



## Net Tax Levy- Draft Budget



Total of all expenses less all revenues determine the required Property Tax Levy. Based on the 2023 tax rate, the net levy raised was \$8,192,728. Assessment growth is 1.32% for 2024 (tax levy \$67,666).

To support the draft budget, the net levy would need to increase by an additional 9.85% (\$8,999,985 Total Levy) and tax rate would increase by 8.95%.

The estimated average residential assessment for 2024 is \$211,148 (left unchanged from 2023). The impact of this budget on the average residential assessment is an increase of \$106.09 or \$50.24 per \$100,000 of residential assessment.

To move the tax rate by 1% the levy change needs to be ~ \$81,955



## **Sources of Revenues**

**User Fees:** The Municipality utilizes user fees and service charges to mitigate costs of the programs and services provided. User fees require users of the services to have the responsibility for the cost of those services, reducing the burden on the tax rate. User fees are reviewed during the preparation of the budget. Additional user fees will be discussed and implemented in 2024.

**Property Taxes:** Property taxes are calculated by multiplying the property assessment values established by Municipal Property Assessment Corporation (MPAC) by the tax rate set for each property class that is sufficient to raise the revenue required to support municipal services. The amount required for municipal services is based on planned operating and capital expenditures net of all other revenue sources. Property taxation represents the most significant source of revenue for the Municipality of South Dundas.

**Canada Community Building Fund:** The Federal Gas Tax fund, has been rebranded as the Canada Community Building Fund (CCBF). It remains a permanent source of funding provided to municipalities to support local infrastructure priorities. This funding is administered by AMO and distributed amongst 443 municipalities on a per-capita basis. The 2024 allocation for the Municipality of South Dundas is \$347,225. The Public Works department has a total of \$409,086 of CCBF funding incorporated into the 2024 budget for roads projects as supported by the roads needs study. With the residual of the 2023 allocation and accrued interest of \$ 61,709, there would be a small deficit in the Gas Tax Rebate Reserve of \$152 by the end of the year. Interest in the first month of 2024 will cover the deficit.

**OMPF:** The Ontario Municipal Partnership Fund is the province's main general assistance grant to Municipalities. The 2024 allocation for the Municipality of South Dundas is \$1,272,000. The allocation is used to help off-set the tax levy for the year.

**OCIF:** The Ontario Community Infrastructure Fund provides steady, long-term funding for small, rural, and northern communities to develop and renew their infrastructure. The Municipality has seen a decrease in OCIF funding from \$813,990 (2022), \$691,892 (2023) and a further decrease to \$588,108 in 2024. The whole of \$604,595; 2024 contribution (\$588,108) plus accrued interest will be applied to the 2024 Public Works Road Program.





**Service Modernization Funding:** In March 2019, the Municipality received \$600,406 from the province for service modernization. The 2024 draft budget utilizes the remaining \$31,183 for the Matilda Landfill Expansion.

Ontario Trillium Foundation: December 2023, the Municipality was awarded \$121,800 for upgrades to Haldane Park. The total capital project is \$160,000 with the remaining \$38,200 funded by the tax rate.

**Reserve/Reserve Funds:** Reserves and Reserve Funds are critical to the Municipality's long-term financial planning. Reserves are used to fund capital project based on the Asset Management Plan and current capital needs as well as to provide stability by smoothing the effect of variable or unanticipated expenditures by providing one-time funding. The budget includes projected contributions and disbursement for reserve accounts and strategies to ensure that funding will be enough to meeting planned future obligations. Further specifics of each reserve or reserve fund can be found in its own section within the budget book.

## **Asset Management Update**

The AMC, working closely with the various departments within the Municipality office, continues to map, value, and upload asset data to Citywide for the municipal's assets. Much of the data in the system has also been updated and clarified to improve the accuracy, condition rating and risk of failure.

As we use Citywide software to record asset acquisitions, disposals and amortization calculations, these functions will improve the year end processing for Tangible Capital Assets and will be reviewed by the Municipal Auditor.

The AMC is working on the second of three deadlines imposed by Ontario Regulation 588/17. The first deadline of July 2022 was for core assets. The second deadline (July 1, 2024) for core and non-core assets with the following key reporting requirements:

- Inventory of assets
- Current levels of service
- Costs to maintain the levels of service



### *On-Going Challenges*

- Providing the same level of service and focusing on maintaining, updating, and contributing funds to reserves while respecting taxpayer's dollars and minimizing the impact on the tax levy.

### **Conclusion**

The 2024 budget package includes:

- Summary
- 2024 Reserve and reserve fund transfers
- Operating summary and details
- Capital summary and project justification
- 2024 Grants and donations

If members of council have questions about any of the content included in the following budget documents, please contact the treasury department and appropriate department head prior to the meetings.